



# APPENDICES



**REAP-CSV**  
**SOCIAL ACCOUNTS**

*April 2005 to December 2006*



**REAP-CSV**

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## Appendices

### **1. Work with volunteers**

- List of groups by activity
- List of groups we have worked with
- ESF Returns – eligible volunteering sessions

### **2. Comments received regarding Community Grant Programme**

### **3. Green Diary Responses**

### **4. Stakeholder consultation event - results**

### **Work with volunteers**

When split down by activity the totals are:

| <b>Activity</b>   | <b>Amount</b> |
|---|---------------|
| 1.1 supporting community groups and agencies to identify local needs using participative techniques   | 36            |
| 1.2 supporting existing and new groups where appropriate in order to meet identified needs  | 86            |
| 1.3 promoting the concept of Social Auditing by providing training and support to community groups and agencies who wish to measure their social performance. | 14            |
| 1.4 providing practical support in the form of training and workshops   | 71            |
| 1.5 helping groups identify and apply for funding   | 13            |
| 2.1 co-working on projects which will help REAP to meet its overall objectives  | 99            |
| 2.2 facilitating the involvement of outside agencies to deliver practical training and demonstration projects   | 6             |
| 2.3 reporting to an advisory group made up of representatives from the voluntary, environmental and public sectors  | 5             |
| 2.4 sharing experiences and cascading working methods with other groups by writing reports on projects which REAP have been involved                          | 2             |
| 3.1 facilitating meetings of The Moray Sustainability Forum, and of its sub groups  | 20            |
| 3.2 facilitating the Moray Against Poverty (MAP) Network  | 36            |
| 3.4 delivering environmental and sustainable development workshops with young people in formal and informal settings  | 6             |

## List of groups we have worked with

| <b>Group or Organisation</b>                  | <b>Nature of Support by REAP</b>                |
|---|---|
| 1 Aberdeen Foyer                              | Capacity Building Training                      |
| 2 Aberdeenshire Council                       | Training session / teambuilding                 |
| 3 Access Project                              | Workshops on social accounting                  |
| 4 Adult Literacies partnership                | Consultation                                    |
| 5 Buchan Development Partnership              | Social audit                                    |
| 6 Buchan Dial-A-Bus                           | Social audit                                    |
| 7 Buckie High School                          | Green Diary Carbon Neutral Project              |
| 8 Buckie Parents - Get Involved               | HIE Moray Grant                                 |
| 9 Burn o Fochabers Group                      | Community consultation advice                   |
| 10 Cairngorms Farmers Market                  | HIE Moray Grant                                 |
| 11 Cairngorms National Park Authority         | Youth Consultation                              |
| 12 COTAG                                      | Capacity Building                               |
| 13 Community Planning - Vol Sector Compact    | Facilitate workshop                             |
| 14 Communities Scotland - Social Justice Team | Capacity Building Training                      |
| 15 Community First (Moray)                    | HIE Moray Grant and Strategic Planning Session  |
| 16 Community Planning - Transport Group       | Link with Environmental Forum                   |
| 17 Cottage Woods                              | Support and Planning                            |
| 18 CVS Training Initiative                    | Capacity Building Training                      |
| 19 Deveron, Bogie & Isla Rivers Trust         | HIE Moray Grant                                 |
| 20 Drug And Alcohol Team                      | Action research                                 |
| 21 Drummuir & Botriphnie Community Trust      | HIE Moray Grant                                 |
| 22 Drummuir 21                                | HIE Moray Grant                                 |
| 23 Dufftown 2000 Ltd                          | HIE Moray Grant                                 |
| 24 Dufftown Community Resource Centre Ltd     | HIE Moray Grant                                 |
| 25 Earthshare                                 | Moray Food & Health Project Delivery            |
| 26 Ecolinc                                    | Support and Planning                            |
| 27 Elgin Youth Development Group              | HIE Moray Grant                                 |
| 28 Fly Cup                                    | Capacity Building Training                      |
| 29 Forestry Strategy Group                    | Networking                                      |
| 30 Formartine Partnership                     | PA training                                     |
| 31 Forres Area Credit Union                   | HIE Moray Grant                                 |
| 32 Glenlivet School                           | school grounds project                          |
| 33 Gordon Rural Action                        | Social auditing                                 |
| 34 Grampian Opportunities                     | Stakeholder Interviews                          |
| 35 Green Home                                 | Networking                                      |
| 36 Greenspaces Event                          | Celebration event                               |
| 37 HIE Moray                                  | Social Economy and Grants Support               |
| 38 Hip Bumpers                                | HIE Moray Grant                                 |
| 39 HISEZ                                      | Trans-national exchange                         |
| 40 Inspire                                    | Capacity Building Training                      |
| 41 Keith & Dufftown Railway Association       | HIE Moray Grant                                 |
| 42 Keith Heritage Group                       | Capacity Building Training                      |
| 43 Keith Paths Network                        | Path Consultation                               |
| 44 Lhanbryde Community Challenge              | HIE Moray Grant, planning and research sessions |
| 45 Lhanbryde Garden Group                     | HIE Moray Grant, planning and research sessions |
| 46 Loft Trading Company                       | support role for new social enterprise          |
| 47 Loft Youth Project                         | HIE Moray Grant, business planning meetings     |
| 48 Logie School                               | school grounds project                          |
| 49 Mearns Community Partnership               | Audit Panel                                     |

|    |   |   |
|----|---|---|
| 50 | Mearns Healthy living Network                               | Advisory meeting on social audit consultation                           |
| 51 | Mearns Healthy Living Project                               | facilitate management focus group session                               |
| 52 | Migrant Workers   | Feedback on research project  |
| 53 | Millbank Primary  | Project meeting   |
| 54 | Miltoduff Village Hall                                      | HIE Moray Grant   |
| 55 | Momentum  | Capacity Building Training  |
| 56 | Moray Active Communities                                    | deliver workshop on volunteering policies                               |
| 57 | Moray Against Poverty                                       | AGM, training sessions etc  |
| 58 | Moray Arts Centre   | meeting - funding   |
| 59 | Moray Carers Project  | HIE Moray Grant   |
| 60 | Moray Council - Chief Executives Office                     | Capacity Building Training  |
| 61 | Moray Environmental Forum                                   | planning meeting, create strategy                                       |
| 62 | Moray Food & Health Project                                 | Project Delivery  |
| 63 | Moray Food & Health Project - weight management focus group | Feedback sessions   |
| 64 | Moray Friends of the Earth                                  | Local food organisation meeting   |
| 65 | Moray Nappy Network   | organisation meeting  |
| 66 | Moray Social Economy Partnership                            | Mapping exercise  |
| 67 | Moray Wastebusters  | HIE Moray Grant and networking  |
| 68 | Moray Young Carers  | HIE Moray Grant   |
| 69 | Mundole Futures Community Company                           | HIE Moray Grant   |
| 70 | MVSO  | Participation in meeting between voluntary sector reps and councillors. |
| 71 | NHS Grampian  | Facilitate multi-agency planning session                                |
| 72 | NHS Grampian Dietetics and Public Health                    | Moray Food & Health Project Delivery                                    |
| 73 | Outfit-Moray  | HIE Moray Grant   |
| 74 | Rotary Club of Buckie                                       | HIE Moray Grant   |
| 75 | Roths Community Ltd   | HIE Moray Grant   |
| 76 | Social Enterprise - Equal Seminar                           | social accounting workshop  |
| 77 | Social Enterprise Academy                                   | Training Delivery   |
| 78 | Social Enterprise Network                                   | PA training session   |
| 79 | St Geraldines School  | school grounds project  |
| 80 | Tomintoul Angling Association                               | HIE Moray Grant   |
| 81 | Volunteer Centre Moray                                      | Strategic planning session, Capacity Building Training                  |
| 82 | Women's Project   | research training   |
| 83 | YWCA Moray  | HIE Moray Grant, Womens Action Research Project                         |

ESF Returns – eligible volunteering sessions

| Organisation              | Date          | Work                        | attendance | no | hour | total | Obi |
|---------------------------|---------------|-----------------------------|------------|----|------|-------|-----|
| Lhanbryde Community       | 14 April 2005 | research session            | Volunteers | 1  | 3    | 3     | 1.1 |
|                           |               |                             | Vol Sector | 3  | 3    | 9     | 1.2 |
|                           |               |                             | Officers   | 1  | 3    | 3     | 1.3 |
| Moray Against Poverty     | 19 April 2005 | volunteer support meeting   | Volunteers | 3  | 2    | 6     | 1.2 |
|                           |               |                             | Vol Sector |    |      | 0     | 3.2 |
|                           |               |                             | Officers   |    |      | 0     |     |
| Moray Against Poverty     | 21 April 2005 | volunteer support meeting   | Volunteers | 4  | 2    | 8     | 1.2 |
|                           |               |                             | Vol Sector |    |      | 0     | 3.2 |
|                           |               |                             | Officers   |    |      | 0     |     |
| Moray Against Poverty     | 29 April 2005 | finance meeting MAP         | Volunteers | 2  | 3    | 6     | 1.2 |
|                           |               |                             | Vol Sector |    |      | 0     | 1.5 |
|                           |               |                             | Officers   |    |      | 0     | 3.2 |
| Buchan Development        | 03 May 2005   | Introductory session social | Volunteers | 6  | 3    | 18    | 1.1 |
|                           |               |                             | Vol Sector | 2  | 3    | 6     | 1.2 |
|                           |               |                             | Officers   |    |      | 0     | 3.2 |
| DAAT Forum                | 11 May 2005   | feedback session drug and   | Volunteers | 2  | 1    | 2     | 2.1 |
|                           |               |                             | Vol Sector |    |      | 0     | 2.3 |
|                           |               |                             | Officers   | 6  | 1    | 6     |     |
| DAAT counselling team     | 21 May 2005   | professional development    | Volunteers | 4  | 2    | 8     | 2.1 |
|                           |               |                             | Vol Sector |    |      | 0     | 2.3 |
|                           |               |                             | Officers   | 2  | 2    | 4     |     |
| Moray Against Poverty     | 24 May 2005   | finance meeting MAP         | Volunteers | 1  | 2    | 2     | 1.2 |
|                           |               |                             | Vol Sector |    |      | 0     | 1.5 |
|                           |               |                             | Officers   | 1  | 2    | 2     | 3.2 |
| Moray Against Poverty     | 07 June 2005  | Interview for co ordinator  | Volunteers | 3  | 4    | 12    | 1.2 |
|                           |               |                             | Vol Sector | 2  | 4    | 8     | 3.2 |
|                           |               |                             | Officers   | 1  | 4    | 4     |     |
| Buchan Development        | 13 June 2005  | module one social           | Volunteers | 6  | 4    | 24    | 1.2 |
|                           |               |                             | Vol Sector | 1  | 4    | 4     | 1.3 |
|                           |               |                             | Officers   |    |      | 0     | 1.4 |
| Social Enterprise - Equal | 16 June 2005  | social accounting           | Volunteers |    |      | 0     | 1.2 |
|                           |               |                             | Vol Sector | 5  | 2    | 10    | 1.3 |
|                           |               |                             | Officers   | 3  | 2    | 6     | 1.4 |
| DAAT                      | 29 June 2005  | social research advisory    | Volunteers | 2  | 1    | 2     | 2.1 |
|                           |               |                             | Vol Sector |    |      | 0     | 2.3 |
|                           |               |                             | Officers   |    |      | 0     |     |
| Andrew Saunders           | 06 April 2005 | Project meeting             | Volunteers |    |      | 0     | 1.4 |
|                           |               |                             | Vol Sector |    |      | 0     |     |
|                           |               |                             | Officers   | 1  | 1    | 1     |     |
| Millbank Primary          | 29 April 2005 | Project meeting             | Volunteers |    |      | 0     | 1.4 |
|                           |               |                             | Vol Sector |    |      | 0     |     |
|                           |               |                             | Officers   | 1  | 1    | 1     |     |
| Somerfield Buckie         | 04 May 2005   | Project meeting             | Volunteers |    |      | 0     | 1.4 |
|                           |               |                             | Vol Sector |    |      | 0     |     |
|                           |               |                             | Officers   | 1  | 1    | 1     |     |
| Allan Jack                | 12 May 2005   | Greenspaces Project         | Volunteers |    |      | 0     | 1.4 |
|                           |               |                             | Vol Sector |    |      | 0     |     |
|                           |               |                             | Officers   | 1  | 4    | 4     |     |
| MFHP Lhanbryde            | 16 May 2005   | MFHP Lhanbryde              | Volunteers |    |      | 0     | 1.2 |
|                           |               |                             | Vol Sector |    |      | 0     | 1.4 |
|                           |               |                             | Officers   | 3  | 2    | 6     | 2.1 |
| Greenspaces Event         | 02 June 2005  | Celebration event           | Volunteers |    |      | 0     | 1.4 |
|                           |               |                             | Vol Sector |    |      | 0     |     |
|                           |               |                             | Officers   | 14 | 2.5  | 35    |     |
| MFHP Lhanbryde            | 27 June 2005  | MFHP Lhanbryde              | Volunteers |    |      | 0     | 1.2 |
|                           |               |                             | Vol Sector |    |      | 0     | 1.4 |
|                           |               |                             | Officers   | 4  | 2    | 8     | 2.1 |
| Moray Nappy network       | 04 April 2005 | Meeting                     | Volunteers | 1  | 1    | 1     | 1.2 |
|                           |               |                             | Vol Sector |    |      | 0     | 2.1 |
|                           |               |                             | Officers   |    |      | 0     |     |
| Ecolinc                   | 05 April 2005 | Meeting                     | Volunteers | 2  | 2    | 4     | 1.2 |
|                           |               |                             | Vol Sector |    |      | 0     | 3.1 |
|                           |               |                             | Officers   |    |      | 0     |     |
| Cottage Woods             | 05 April 2005 | AGM                         | Volunteers | 8  | 1    | 8     | 1.2 |
|                           |               |                             | Vol Sector |    |      | 0     |     |
|                           |               |                             | Officers   |    |      | 0     |     |

|                                     |                                |   |              |     |    |     |
|-------------------------------------|--------------------------------|---|--------------|-----|----|-----|
| Glenlivet School                    | 13 April 2005                  | school grounds project                        | Volunteers 1 | 4   | 4  | 1.4 |
|                                     |                                |   | Vol Sector   |     | 0  |     |
|                                     |                                |   | Officers     |     | 0  |     |
| St Geraldines School                | 18 April 2005 to 20 April 2005 | school grounds project                        | Volunteers   |     | 0  | 1.4 |
|                                     |                                |   | Vol Sector   |     | 0  |     |
|                                     |                                |   | Officers     |     | 0  |     |
| MEF                                 | 11 May 2005                    | Meeting                                       | Volunteers 2 | 3   | 6  | 1.2 |
|                                     |                                |   | Vol Sector 2 | 3   | 6  | 3.1 |
|                                     |                                |   | Officers 3   | 3   | 9  |     |
| Glenlivet School                    | 17 May 2005                    | school grounds project                        | Volunteers 1 | 4   | 4  | 1.4 |
|                                     |                                |   | Vol Sector   |     | 0  |     |
|                                     |                                |   | Officers     |     | 0  |     |
| Logie School                        | 30 May 2005 to 01 June 2005    | school grounds project                        | Volunteers   |     | 0  | 1.4 |
|                                     |                                |   | Vol Sector   |     | 0  |     |
|                                     |                                |   | Officers     |     | 0  |     |
| Loft Youth Project                  | 06 April 2005                  | business planning meeting                     | Volunteers 1 | 3   | 3  | 3.2 |
|                                     |                                |   | Vol Sector   |     | 0  | 1.2 |
|                                     |                                |   | Officers     |     | 0  |     |
| Community First                     | 08 April 2005                  | Discuss brief for planning                    | Volunteers   |     | 0  | 3.2 |
|                                     |                                |   | Vol Sector 1 | 2   | 2  | 1.2 |
|                                     |                                |   | Officers     |     | 0  |     |
| Adult Literacies partnership        | 11 April 2005                  | consultation                                  | Volunteers   |     | 0  | 3.2 |
|                                     |                                |   | Vol Sector   |     | 0  | 1.2 |
|                                     |                                |   | Officers 2   | 2   | 4  |     |
| Loft Youth Project                  | 14 April 2005                  | meeting with funders                          | Volunteers   |     | 0  | 3.2 |
|                                     |                                |   | Vol Sector 1 | 3   | 3  | 1.4 |
|                                     |                                |   | Officers 1   | 3   | 3  |     |
| Aberdeenshire Council -             | 17 April 2005                  | training session                              | Volunteers 6 | 4   | 24 | 3.2 |
|                                     |                                |   | Vol Sector   |     | 0  | 1.4 |
|                                     |                                |   | Officers 2   | 4   | 8  |     |
| Community Planning Voluntary Sector | 21 April 2005                  | drafting new voluntary for community planning | Volunteers   |     | 0  | 3.2 |
|                                     |                                |   | Vol Sector 2 | 3   | 6  |     |
|                                     |                                |   | Officers 5   | 3   | 15 |     |
| Loft Youth Project                  | 27 April 2005 to 27 April 2005 | business planning meeting                     | Volunteers 1 | 2   | 2  | 3.2 |
|                                     |                                |   | Vol Sector   |     | 0  | 1.4 |
|                                     |                                |   | Officers     |     | 0  |     |
| Community First Moray               | 05 May 2005                    | strategic planning session                    | Volunteers 2 | 5   | 10 | 3.2 |
|                                     |                                |   | Vol Sector 5 | 5   | 25 | 1.4 |
|                                     |                                |   | Officers     |     | 0  |     |
| Formartine Partnership              | 10 May 2005                    | PA training                                   | Volunteers 1 | 6   | 6  | 3.2 |
|                                     |                                |   | Vol Sector   |     | 0  | 1.4 |
|                                     |                                |   | Officers 14  | 6   | 84 |     |
| Formartine Partnership              | 11 May 2005                    | PA training                                   | Volunteers 1 | 6   | 6  | 3.2 |
|                                     |                                |   | Vol Sector   |     | 0  | 1.4 |
|                                     |                                |   | Officers 14  | 6   | 84 |     |
| Buchan DAB                          | 13 May 2005                    | Social Audit panel                            | Volunteers   |     | 0  | 3.2 |
|                                     |                                |   | Vol Sector 2 | 6   | 12 | 1.2 |
|                                     |                                |   | Officers 2   | 6   | 12 |     |
| Food and Health project             | 17 May 2005                    | Seminar input / workshop                      | Volunteers   |     | 0  | 3.2 |
|                                     |                                |   | Vol Sector   |     | 0  | 1.5 |
|                                     |                                |   | Officers 20  | 1   | 20 |     |
| Lhanbryde Challenge                 | 18 May 2005                    | Planning meeting                              | Volunteers   |     | 0  | 3.2 |
|                                     |                                |   | Vol Sector 1 | 2   | 2  | 1.4 |
|                                     |                                |   | Officers     |     | 0  |     |
| Formartine Partnership              | 10 May 2005                    | PA training                                   | Volunteers 1 | 6   | 6  | 2.1 |
|                                     |                                |   | Vol Sector   |     | 0  |     |
|                                     |                                |   | Officers 14  | 6   | 84 |     |
| Formartine Partnership              | 11 May 2005                    | PA training                                   | Volunteers 1 | 6   | 6  | 1.4 |
|                                     |                                |   | Vol Sector   |     | 0  |     |
|                                     |                                |   | Officers 14  | 6   | 84 |     |
| KDRA                                | 31 May 2005                    | funding session                               | Volunteers 1 | 1   | 1  | 3.2 |
|                                     |                                |   | Vol Sector   |     | 0  | 1.5 |
|                                     |                                |   | Officers     |     | 0  |     |
| Formartine Partnership              | 03 June 2005                   | PA training                                   | Volunteers   |     | 0  | 1.2 |
|                                     |                                |   | Vol Sector   |     | 0  | 1.3 |
|                                     |                                |   | Officers 14  | 3   | 42 |     |
| MBSE                                | 07 June 2005                   | Seminar - social enterprise                   | Volunteers 6 | 1.5 | 9  | 1.3 |
|                                     |                                |   | Vol Sector   |     | 0  |     |
|                                     |                                |   | Officers 8   | 1.5 | 12 |     |
|                                     |                                |   | Volunteers 3 | 5   | 15 | 1.3 |

|  |                    |  |                        |        |        |     |
|--|--------------------|--|------------------------|--------|--------|-----|
| MAP                                    | 08 June 2005       | Interviews   | Vol Sector<br>Officers | 1<br>5 | 5<br>0 |     |
| Community First Moray                  | 22 June 2005       | Debrief session                                      | Volunteers             | 1      | 2      | 2   |
|  |                    |  | Vol Sector<br>Officers | 1      | 2      | 0   |
| Volunteer Meeting                      | 23 June 2005       | Business Plan session                                | Volunteers             | 1      | 2      | 2   |
|  |                    |  | Vol Sector<br>Officers |        |        | 0   |
| Migrant Workers                        | 28 June 2005       | Feedback on research                                 | Volunteers             | 1      | 2      | 2   |
|  |                    |  | Vol Sector<br>Officers | 6      | 2      | 12  |
| Moray Waste Busters                    | 01 July 2005       | Networking   | Volunteers             |        |        | 0   |
|  |                    |  | Vol Sector<br>Officers | 2      | 1      | 2   |
| Moray Environmental Forum              | 06 July 2005       | planning meeting                                     | Volunteers             | 4      | 3      | 12  |
|  |                    |  | Vol Sector<br>Officers | 6      | 3      | 18  |
| Moray Environmental Forum              | 02 August          | planning meeting                                     | Volunteers             | 2      | 2      | 4   |
|  |                    |  | Vol Sector<br>Officers | 4      | 2      | 8   |
| Drummuir                               | 04 August          | planning meeting                                     | Volunteers             | 1      | 2      | 2   |
|  |                    |  | Vol Sector<br>Officers |        |        | 0   |
| Moray Environmental Forum              | 10 August          | assist group funding                                 | Volunteers             | 1      | 1      | 1   |
|  |                    |  | Vol Sector<br>Officers | 2      | 1      | 2   |
| HIE Moray                              | 22 August          | Small grants   | Volunteers             |        |        | 0   |
|  |                    |  | Vol Sector<br>Officers | 1      | 2      | 2   |
| Drummuir                               | 24 August          | progress idea of<br>environmental volunteering       | Volunteers             | 2      | 2      | 4   |
|  |                    |  | Vol Sector<br>Officers |        |        | 0   |
| Loft Trading Company                   | 06 July 2005       | planning for opening new<br>enterprise               | Volunteers             | 1      | 4      | 4   |
|  |                    |  | Vol Sector<br>Officers |        |        | 0   |
| MAP                                    | 07 July 2005       | Meeting Treasurer<br>& new Co-ordinator              | Volunteers             | 1      | 2      | 2   |
|  |                    |  | Vol Sector<br>Officers | 1      | 2      | 0   |
| Loft Trading Company                   | 19 July 2005       | Support role<br>opening of enterprise                | Volunteers             | 1      | 3      | 3   |
|  |                    |  | Vol Sector<br>Officers |        |        | 0   |
| MAP                                    | 20 July 2005       | meeting treasurer re-                                | Volunteers             | 1      | 2      | 2   |
|  |                    |  | Vol Sector<br>Officers |        |        | 0   |
| Loft Trading Company                   | 27 July 2005       | Official launch                                      | Volunteers             | 12     | 1      | 12  |
|  |                    |  | Vol Sector<br>Officers | 3      | 1      | 3   |
| Loft Trading Company                   | 25 August          | meeting directors                                    | Volunteers             | 1      | 2      | 2   |
|  |                    |  | Vol Sector<br>Officers | 1      | 2      | 2   |
| Volunteer Centre                       | 31 August          | discuss training brief for                           | Volunteers             |        |        | 0   |
|  |                    |  | Vol Sector<br>Officers | 1      | 2      | 2   |
| Lhanbryde Community                    | 01                 | planning and evaluation<br>review sessions           | Volunteers             | 1      | 1      | 1   |
|  |                    |  | Vol Sector<br>Officers | 3      | 1      | 3   |
| Voluntary Sector Compact               | 09                 | preparing compact                                    | Volunteers             |        |        | 0   |
|  |                    |  | Vol Sector<br>Officers | 3      | 2      | 6   |
| Moray Social<br>Enterprise Partnership | 12                 | discuss mapping exercise                             | Volunteers             | 4      | 3      | 12  |
|  |                    |  | Vol Sector<br>Officers | 3      | 3      | 9   |
| Buchan Development                     | 21                 | facilitate social audit<br>session                   | Volunteers             | 58     | 1.5    | 87  |
|  |                    |  | Vol Sector<br>Officers | 3      | 1.5    | 4.5 |
| YWCA Moray                             | 22                 | session to plan<br>Womens Action Research            | Volunteers             |        |        | 0   |
|  |                    |  | Vol Sector<br>Officers | 1      | 2      | 2   |
| Lhanbryde Garden Group                 | 2 November<br>2005 | Attended meeting, advised<br>on REAP's role, offered | Volunteers             | 11     | 2      | 22  |
|  |                    |  | Vol Sector             | 1      | 2      | 2   |

|                               |                           |  |            |    |     |      |     |
|-------------------------------|---------------------------|--|------------|----|-----|------|-----|
|                               |                           |  | Officers   | 4  | 2   | 8    |     |
| Moray Food & Health Project   | 8 November 2005           | Meeting in Elgin - updated on progress of veg boxes, Lhanbryde & community | Volunteers |    |     | 0    | 2.1 |
|                               |                           |  | Vol Sector |    |     | 0    | 1.4 |
|                               |                           |  | Officers   | 6  | 3   | 18   |     |
| Lhanbryde Garden Group        | 17 November 2005          | Attended meeting, distributed info from Community farms and                | Volunteers | 4  | 2   | 8    | 1.2 |
|                               |                           |  | Vol Sector | 1  | 2   | 2    | 1.4 |
|                               |                           |  | Officers   | 2  | 2   | 4    |     |
| Vegetable boxes scheme visit  | 25 November 2005          | Visited veg box volunteer, interviewed veg box participants & veg provider | Volunteers | 1  | 3   | 3    | 2.1 |
|                               |                           |  | Vol Sector | 2  | 1   | 2    |     |
|                               |                           |  | Officers   |    |     | 0    |     |
| Moray Food & Health Project   | 13 December 2005          | Meeting in Elgin - updates veg boxes, Lhanbryde & community consultation   | Volunteers |    |     | 0    | 2.1 |
|                               |                           |  | Vol Sector |    |     | 0    | 1.4 |
|                               |                           |  | Officers   | 6  | 3   | 18   |     |
| Women's Project Meeting       | 21 December 2005          | Meeting to firm up outline of project - scope and timescale                | Volunteers |    |     | 0    | 1.2 |
|                               |                           |  | Vol Sector | 1  | 2   | 2    | 1.4 |
|                               |                           |  | Officers   | 1  | 2   | 2    |     |
| Moray Environmental Forum     | 03 October 2005           | CP Planning meeting  | Volunteers |    |     | 0    | 2.1 |
|                               |                           |  | Vol Sector |    |     | 0    | 3.1 |
|                               |                           |  | Officers   | 3  | 1   | 3    |     |
| Moray Environmental Forum     | 19 October 2005           | Quarterly meeting  | Volunteers | 1  | 2   | 2    | 2.1 |
|                               |                           |  | Vol Sector | 1  | 2   | 2    | 3.1 |
|                               |                           |  | Officers   | 5  | 2   | 10   |     |
| Moray Environmental Forum     | 21 October 2005           | subcommittee meeting   | Volunteers | 1  | 1   | 1    | 2.1 |
|                               |                           |  | Vol Sector |    |     | 0    | 3.1 |
|                               |                           |  | Officers   | 2  | 1   | 2    |     |
| Moray Environmental Forum     | 31 October 2005           | assist organise Slo Food event   | Volunteers | 2  | 1   | 2    | 2.1 |
|                               |                           |  | Vol Sector | 1  | 1   | 1    | 3.1 |
|                               |                           |  | Officers   |    |     | 0    |     |
| Moray Environmental Forum     | 02 November 2005          | subcommittee meeting   | Volunteers | 1  | 1   | 1    | 2.1 |
|                               |                           |  | Vol Sector |    |     | 0    | 3.1 |
|                               |                           |  | Officers   | 2  | 1   | 2    |     |
| Moray Nappy Network           | 21 November 2005          | organisation meeting   | Volunteers |    |     | 0    | 1.2 |
|                               |                           |  | Vol Sector | 1  | 1   | 1    |     |
|                               |                           |  | Officers   |    |     | 0    |     |
| Moray Foe/local food          | 14 December 2005          | organisation meeting   | Volunteers | 1  | 1   | 1    | 1.2 |
|                               |                           |  | Vol Sector |    |     | 0    |     |
|                               |                           |  | Officers   |    |     | 0    |     |
| Moray Environmental Forum     | 19 December 2005          | subcommittee meeting   | Volunteers | 1  | 1   | 1    | 2.1 |
|                               |                           |  | Vol Sector |    |     | 0    | 3.1 |
|                               |                           |  | Officers   | 2  | 1   | 2    |     |
| Loft Trading Company          | 03 October 2005           | attend meeting with marketing consultant for youth social enterprise       | Volunteers | 1  | 2   | 2    | 1.2 |
|                               |                           |  | Vol Sector |    |     | 0    | 2.1 |
|                               |                           |  | Officers   | 1  | 2   | 2    |     |
| Food and Health Project       | 04 October 2005           | facilitate a focus group for weight management pilot project               | Volunteers | 9  | 1.5 | 13.5 | 2.1 |
|                               |                           |  | Vol Sector |    |     | 0    |     |
|                               |                           |  | Officers   |    |     | 0    |     |
| MVSO                          | 05 October 2005           | Participation in meeting between voluntary sector reps and councillors.    | Volunteers |    |     | 0    | 1.2 |
|                               |                           |  | Vol Sector | 20 | 2   | 40   | 2.1 |
|                               |                           |  | Officers   |    |     | 0    |     |
| Mearns Healthy living network | 17 October 2005           | Advisory meeting on social audit consultation                              | Volunteers |    |     | 0    | 1.2 |
|                               |                           |  | Vol Sector | 1  | 2   | 2    | 2.1 |
|                               |                           |  | Officers   |    |     | 0    |     |
| Moray Against Poverty Network | 19 October 2005           | facilitate strategic planning day for board and volunteers                 | Volunteers | 4  | 6   | 24   | 3.2 |
|                               |                           |  | Vol Sector | 4  | 6   | 24   |     |
|                               |                           |  | Officers   |    |     | 0    |     |
| Moray Active Communities      | 25 October 2005           | deliver workshop on volunteering policies                                  | Volunteers | 9  | 3   | 27   | 2.1 |
|                               |                           |  | Vol Sector | 2  | 3   | 6    | 1.4 |
|                               |                           |  | Officers   | 1  | 3   | 3    |     |
| Gordon Rural Action           | 01 November 2005          | board - introduction to social auditing                                    | Volunteers | 3  | 1   | 3    | 1.1 |
|                               |                           |  | Vol Sector | 4  | 1   | 4    | 1.2 |
|                               |                           |  | Officers   |    |     | 0    |     |
| Lhanbryde Challenge           | 02 November 2005          | Facilitate multi- agency stakeholder feedback session                      | Volunteers | 3  | 1   | 3    | 1.2 |
|                               |                           |  | Vol Sector | 2  | 1   | 2    | 2.1 |
|                               |                           |  | Officers   | 6  | 1   | 6    |     |
| Social Enterprise Academy     | 09 November & 10 November | Deliver days 1 and 2 of 'Get Into Social Business training'                | Volunteers | 4  | 12  | 48   | 2.1 |
|                               |                           |  | Vol Sector |    |     | 0    | 1.4 |
|                               |                           |  | Officers   |    |     | 0    |     |
| Social Enterprise Network     | 22 November 2005          | PA training session  | Volunteers |    |     | 0    | 1.1 |
|                               |                           |  | Vol Sector | 8  | 4   | 32   | 2.1 |
|                               |                           |  | Officers   |    |     | 0    | 2.2 |

|                               |                  |  |            |    |     |      |     |
|-------------------------------|------------------|--|------------|----|-----|------|-----|
| Burn 'o Fochabers Group       | 24 November 2005 | planning meeting for community consultation                                | Volunteers | 2  | 2   | 4    | 1.1 |
|                               |                  |  | Vol Sector |    |     | 0    | 1.2 |
|                               |                  |  | Officers   |    |     | 0    |     |
| Loft Youth Project            | 14 December 2005 | strategic planning session with youth project and social enterprise        | Volunteers | 4  | 5   | 20   | 1.1 |
|                               |                  |  | Vol Sector | 2  | 5   | 10   | 1.2 |
|                               |                  |  | Officers   |    |     | 0    |     |
| NHS Grampian                  | 15 December 2005 | Facilitate multi-agency planning session                                   | Volunteers | 3  | 3   | 9    | 2.1 |
|                               |                  |  | Vol Sector |    |     | 0    |     |
|                               |                  |  | Officers   | 9  | 3   | 27   |     |
| Lhanbryde Garden Group        | 2 November 2005  | Attended meeting, advised on REAP's role, offered info on similar          | Volunteers | 11 | 2   | 22   | 1.2 |
|                               |                  |  | Vol Sector | 1  | 2   | 2    | 1.4 |
|                               |                  |  | Officers   | 4  | 2   | 8    |     |
| Moray Food & Health Project   | 8 November 2005  | Meeting in Elgin - updated on progress of veg boxes, Lhanbryde & community | Volunteers |    |     | 0    | 2.1 |
|                               |                  |  | Vol Sector |    |     | 0    | 1.4 |
|                               |                  |  | Officers   | 6  | 3   | 18   |     |
| Lhanbryde Garden Group        | 17 November 2005 | Attended meeting, distributed info from Community farms and                | Volunteers | 4  | 2   | 8    | 1.2 |
|                               |                  |  | Vol Sector | 1  | 2   | 2    | 1.4 |
|                               |                  |  | Officers   | 2  | 2   | 4    |     |
| Vegetable boxes scheme visit  | 25 November 2005 | Visited veg box volunteer, interviewed veg box participants & veg provider | Volunteers | 1  | 3   | 3    | 2.1 |
|                               |                  |  | Vol Sector | 2  | 1   | 2    |     |
|                               |                  |  | Officers   |    |     | 0    |     |
| Moray Food & Health Project   | 13 December 2005 | Meeting in Elgin - updates veg boxes, Lhanbryde & community consultation   | Volunteers |    |     | 0    | 2.1 |
|                               |                  |  | Vol Sector |    |     | 0    | 1.4 |
|                               |                  |  | Officers   | 6  | 3   | 18   |     |
| Women's Project Meeting       | 21 December 2005 | Meeting to firm up outline of project - scope and timescale                | Volunteers |    |     | 0    | 1.2 |
|                               |                  |  | Vol Sector | 1  | 2   | 2    | 1.4 |
|                               |                  |  | Officers   | 1  | 2   | 2    |     |
| Moray Environmental Forum     | 03 October 2005  | CP Planning meeting  | Volunteers |    |     | 0    | 2.1 |
|                               |                  |  | Vol Sector |    |     | 0    | 3.1 |
|                               |                  |  | Officers   | 3  | 1   | 3    |     |
| Moray Environmental Forum     | 19 October 2005  | Quarterly meeting  | Volunteers | 1  | 2   | 2    | 2.1 |
|                               |                  |  | Vol Sector | 1  | 2   | 2    | 3.1 |
|                               |                  |  | Officers   | 5  | 2   | 10   |     |
| Moray Environmental Forum     | 21 October 2005  | subcommittee meeting   | Volunteers | 1  | 1   | 1    | 2.1 |
|                               |                  |  | Vol Sector |    |     | 0    | 3.1 |
|                               |                  |  | Officers   | 2  | 1   | 2    |     |
| Moray Environmental Forum     | 31 October 2005  | assist organise Slo Food event   | Volunteers | 2  | 1   | 2    | 2.1 |
|                               |                  |  | Vol Sector | 1  | 1   | 1    | 3.1 |
|                               |                  |  | Officers   |    |     | 0    |     |
| Moray Environmental Forum     | 02 November 2005 | subcommittee meeting   | Volunteers | 1  | 1   | 1    | 2.1 |
|                               |                  |  | Vol Sector |    |     | 0    | 3.1 |
|                               |                  |  | Officers   | 2  | 1   | 2    |     |
| Moray Nappy Network           | 21 November 2005 | organisation meeting   | Volunteers |    |     | 0    | 1.2 |
|                               |                  |  | Vol Sector | 1  | 1   | 1    |     |
|                               |                  |  | Officers   |    |     | 0    |     |
| Moray Foe/local food          | 14 December 2005 | organisation meeting   | Volunteers | 1  | 1   | 1    | 1.2 |
|                               |                  |  | Vol Sector |    |     | 0    |     |
|                               |                  |  | Officers   |    |     | 0    |     |
| Moray Environmental Forum     | 19 December 2005 | subcommittee meeting   | Volunteers | 1  | 1   | 1    | 2.1 |
|                               |                  |  | Vol Sector |    |     | 0    | 3.1 |
|                               |                  |  | Officers   | 2  | 1   | 2    |     |
| Loft Trading Company          | 03 October 2005  | attend meeting with marketing consultant for youth social enterprise       | Volunteers | 1  | 2   | 2    | 1.2 |
|                               |                  |  | Vol Sector |    |     | 0    | 2.1 |
|                               |                  |  | Officers   | 1  | 2   | 2    |     |
| Food and Health Project       | 04 October 2005  | facilitate a focus group for weight management pilot project               | Volunteers | 9  | 1.5 | 13.5 | 2.1 |
|                               |                  |  | Vol Sector |    |     | 0    |     |
|                               |                  |  | Officers   |    |     | 0    |     |
| MVSO                          | 05 October 2005  | Participation in meeting between voluntary sector reps and councillors     | Volunteers |    |     | 0    | 1.2 |
|                               |                  |  | Vol Sector | 20 | 2   | 40   | 2.1 |
|                               |                  |  | Officers   |    |     | 0    |     |
| Mearns Healthy living network | 17 October 2005  | Advisory meeting on social audit consultation                              | Volunteers |    |     | 0    | 1.2 |
|                               |                  |  | Vol Sector | 1  | 2   | 2    | 2.1 |
|                               |                  |  | Officers   |    |     | 0    |     |
| Moray Against Poverty Network | 19 October 2005  | facilitate strategic planning day for board and volunteers                 | Volunteers | 4  | 6   | 24   | 3.2 |
|                               |                  |  | Vol Sector | 4  | 6   | 24   |     |
|                               |                  |  | Officers   |    |     | 0    |     |
| Moray Active Communities      | 25 October 2005  | deliver workshop on volunteering policies                                  | Volunteers | 9  | 3   | 27   | 2.1 |
|                               |                  |  | Vol Sector | 2  | 3   | 6    | 1.4 |
|                               |                  |  | Officers   | 1  | 3   | 3    |     |
| Gordon Rural Action           | 01 November      | board - introduction to  | Volunteers | 3  | 1   | 3    | 1.1 |

|                                    |                          |  |            |    |    |    |     |
|------------------------------------|--------------------------|--|------------|----|----|----|-----|
|                                    |                          |  | Vol Sector | 4  | 1  | 4  | 1.2 |
|                                    |                          |  | Officers   |    |    | 0  |     |
| Lhanbryde Challenge                | 02 November 2005         | Facilitate multi- agency stakeholder feedback session                            | Volunteers | 3  | 1  | 3  | 1.2 |
|                                    |                          |  | Vol Sector | 2  | 1  | 2  | 2.1 |
|                                    |                          |  | Officers   | 6  | 1  | 6  |     |
| Social Enterprise Academy          | 09/11/2006 & 10 November | Deliver days 1 and 2 of 'Get Into Social Business training'                      | Volunteers | 4  | 12 | 48 | 2.1 |
|                                    |                          |  | Vol Sector |    |    | 0  | 1.4 |
|                                    |                          |  | Officers   |    |    | 0  |     |
| Social Enterprise Network          | 22 November 2005         | PA training session  | Volunteers |    |    | 0  | 1.1 |
|                                    |                          |  | Vol Sector | 8  | 4  | 32 | 2.1 |
|                                    |                          |  | Officers   |    |    | 0  | 2.2 |
| Burn 'o Fochabers Group            | 24 November 2005         | planning meeting for community consultation                                      | Volunteers | 2  | 2  | 4  | 1.1 |
|                                    |                          |  | Vol Sector |    |    | 0  | 1.2 |
|                                    |                          |  | Officers   |    |    | 0  |     |
| Loft Youth Project                 | 14 December 2005         | strategic planning session with youth project and social enterprise              | Volunteers | 4  | 5  | 20 | 1.1 |
|                                    |                          |  | Vol Sector | 2  | 5  | 10 | 1.2 |
|                                    |                          |  | Officers   |    |    | 0  |     |
| NHS Grampian                       | 15 December 2005         | Facilitate multi-agency planning session   | Volunteers | 3  | 3  | 9  | 2.1 |
|                                    |                          |  | Vol Sector |    |    | 0  |     |
|                                    |                          |  | Officers   | 9  | 3  | 27 |     |
| Lhanbryde Garden Group             | 01 April 2006            | study visit to Aberdeen to 2 projects in minibus                                 | Volunteers | 8  | 8  | 64 | 1.4 |
|                                    |                          |  | Vol Sector |    |    |    | 3.6 |
|                                    |                          |  | Officers   | 1  | 8  | 8  |     |
| Lhanbryde Garden Group             | 19 April 2006            | Discussed ideas from visit. Agreed to arrange further visits. Advised on some of | Volunteers | 6  | 2  | 12 | 1.4 |
|                                    |                          |  | Vol Sector |    |    |    | 3.6 |
|                                    |                          |  | Officers   | 2  | 2  | 4  |     |
| Women's project                    | 02 May 2006              | meeting with MAP volunteer   | Volunteers | 1  | 2  | 2  | 1.2 |
|                                    |                          |  | Vol Sector |    |    |    | 1.4 |
|                                    |                          |  | Officers   | 1  | 2  | 2  | 2.1 |
| MFHP Moray Young Carers            | 02 May 2006              | meeting to arrange cooking sessions  | Volunteers |    |    |    | 1.2 |
|                                    |                          |  | Vol Sector |    |    |    | 1.4 |
|                                    |                          |  | Officers   | 1  | 1  | 1  | 2.1 |
| Green Diary Carbon Neutral Project | 04 May 2006              | tree planting at Huntly plus Carbon footprint calculation                        | Volunteers | 10 | 3  | 30 | 2.1 |
|                                    |                          |  | Vol Sector |    |    |    | 3.6 |
|                                    |                          |  | Officers   | 4  | 3  | 12 |     |
| MFHP Veg box                       | 29 May 2006              | meeting to investigate premises etc.   | Volunteers | 1  | 3  | 3  | 2.1 |
|                                    |                          |  | Vol Sector |    |    |    |     |
|                                    |                          |  | Officers   | 1  | 3  | 3  |     |
| Women's Project                    | 07 June 2006             | research training  | Volunteers | 6  | 3  | 18 | 1.2 |
|                                    |                          |  | Vol Sector |    |    |    | 1.4 |
|                                    |                          |  | Officers   | 1  | 3  | 3  | 2.1 |
| Women's Project                    | 14 June 2006             | research training  | Volunteers | 6  | 3  | 18 | 1.2 |
|                                    |                          |  | Vol Sector |    |    |    | 1.4 |
|                                    |                          |  | Officers   | 2  | 3  | 6  | 2.1 |
| Women's Project                    | 19 June 2006             | developing questionnaire   | Volunteers | 4  | 2  | 8  | 1.2 |
|                                    |                          |  | Vol Sector |    |    |    | 1.4 |
|                                    |                          |  | Officers   | 1  | 2  | 8  | 2.1 |
| Women's Project                    | 28 June 2006             | developing questionnaire   | Volunteers | 4  | 3  | 12 | 1.2 |
|                                    |                          |  | Vol Sector |    |    |    | 1.4 |
|                                    |                          |  | Officers   | 1  | 3  | 3  | 2.1 |
| Mearns Community Partnership       | 04 April 2006            | Audit Panel  | Volunteers | 2  | 6  | 12 | 1.1 |
|                                    |                          |  | Vol Sector | 2  | 6  | 12 | 1.3 |
|                                    |                          |  | Officers   | 2  | 6  | 12 | 1.4 |
| Economic Workshop - Moray          | 03 May 2006              | Training Programme - Keith Paths Network   | Volunteers |    |    | 0  | 1.1 |
|                                    |                          |  | Vol Sector | 5  | 6  | 30 | 1.4 |
|                                    |                          |  | Officers   | 5  | 6  | 30 | 2.1 |
| Economic Workshop - Aberdeenshire  | 11 May 2006              | Training Programme - Keith Paths Network   | Volunteers |    |    | 0  | 1.1 |
|                                    |                          |  | Vol Sector | 5  | 6  | 30 | 1.4 |
|                                    |                          |  | Officers   | 1  | 6  | 6  | 2.1 |
| MAP                                | 22 April 2006            | AGM  | Volunteers |    |    | 0  | 3.2 |
|                                    |                          |  | Vol Sector |    |    | 0  |     |
|                                    |                          |  | Officers   |    |    | 0  |     |
| MAP                                | 27 April 2006            | Advice on new Board induction  | Volunteers |    |    |    | 3.2 |
|                                    |                          |  | Vol Sector |    |    |    |     |
|                                    |                          |  | Officers   |    |    |    |     |
| The Loft                           | 20 May 2006              | Participation in Strategic Planning Day  | Volunteers | 8  | 6  | 48 | 1.1 |
|                                    |                          |  | Vol Sector | 1  | 6  | 6  | 1.4 |
|                                    |                          |  | Officers   |    |    | 0  | 2.1 |
| The Loft                           | 23 June 2006             | Follow up session to Planning Day  | Volunteers | 8  | 2  | 16 | 1.1 |
|                                    |                          |  | Vol Sector | 1  | 2  | 2  | 1.4 |

|                        |                   |   |            |    |   |     |     |
|------------------------|-------------------|---|------------|----|---|-----|-----|
|                        |                   |   | Officers   |    |   | 0   | 2.1 |
| CNPA                   | 20 June 2006      | Youth Consultation - Ballater                 | Volunteers | 32 | 4 | 128 | 2.1 |
|                        |                   |   | Vol Sector |    |   | 0   | 3.6 |
|                        |                   |   | Officers   |    |   | 0   |     |
| CNPA                   | 21 June 2006      | Youth Consultation - Nethybridge              | Volunteers | 28 | 4 | 112 | 2.1 |
|                        |                   |   | Vol Sector |    |   | 0   | 3.6 |
|                        |                   |   | Officers   |    |   | 0   |     |
| CNPA                   | 24 June 2006      | Youth Consultation - The Lecht                | Volunteers | 2  | 4 | 8   | 2.1 |
|                        |                   |   | Vol Sector |    |   | 0   | 3.6 |
|                        |                   |   | Officers   |    |   | 0   |     |
| Grampian Opportunities | 11 April 2006     | Stakeholder Interview                         | Volunteers | 1  | 1 | 1   | 1.2 |
|                        |                   |   | Vol Sector |    |   | 0   | 2.1 |
|                        |                   |   | Officers   |    |   | 0   |     |
| Voluntary Planning     | 19 April 2006     | Re-draft of Voluntary Sector Compact Document | Volunteers |    |   | 0   | 1.2 |
|                        |                   |   | Vol Sector | 3  | 2 | 6   | 2.1 |
|                        |                   |   | Officers   | 3  | 2 | 6   |     |
| HISEZ                  | 20 April 2006     | Attendance at conference                      | Volunteers |    |   | 0   | 2.1 |
|                        |                   |   | Vol Sector |    |   | 0   | 2.4 |
|                        |                   |   | Officers   |    |   | 0   |     |
| SEA                    | 26 April 2006     | Training input to associate tutor group       | Volunteers |    |   | 0   | 1.4 |
|                        |                   |   | Vol Sector | 6  | 3 | 18  | 2.4 |
|                        |                   |   | Officers   |    |   | 0   |     |
| Volunteer Centre Moray | 10 June 2006      | Facilitation of strategic planning session    | Volunteers | 5  | 6 | 30  | 1.2 |
|                        |                   |   | Vol Sector | 2  | 6 | 12  | 2.1 |
|                        |                   |   | Officers   |    |   | 0   |     |
| REAP Stakeholders      | 27 June 2006      | Consultation on draft business plan post ESF  | Volunteers | 10 | 3 | 30  | 1.2 |
|                        |                   |   | Vol Sector | 10 | 3 | 30  | 2.3 |
|                        |                   |   | Officers   | 10 | 3 | 30  |     |
| REAP Stakeholders      | 27 June 2006      | Consultation on draft business plan post ESF  | Volunteers | 7  | 2 | 14  | 1.2 |
|                        |                   |   | Vol Sector | 7  | 2 | 14  | 2.3 |
|                        |                   |   | Officers   | 7  | 2 | 14  |     |
| Cottage Woods          | 12 April 2006     | planning meeting                              | Volunteers | 2  | 1 | 2   | 1.4 |
|                        |                   |   | Vol Sector |    |   | 0   |     |
|                        |                   |   | Officers   |    |   | 0   |     |
| MAP - AGM              | 22 April 2006     | Env Justice workshop                          | Volunteers | 9  | 1 | 9   | 3.2 |
|                        |                   |   | Vol Sector |    |   | 0   |     |
|                        |                   |   | Officers   |    |   | 0   |     |
| MEF                    | 26 April 2006     | plan strategy                                 | Volunteers |    |   | 0   | 3.1 |
|                        |                   |   | Vol Sector |    |   | 0   |     |
|                        |                   |   | Officers   | 1  | 1 | 1   |     |
| MEF                    | 03 May 2006       | quarterly meeting                             | Volunteers | 3  | 1 | 3   | 3.1 |
|                        |                   |   | Vol Sector | 2  | 1 | 2   |     |
|                        |                   |   | Officers   | 2  | 1 | 2   |     |
| Volunteer Centre       | 10 May 2006       | meeting                                       | Volunteers |    |   | 0   | 1.4 |
|                        |                   |   | Vol Sector | 1  | 1 | 1   |     |
|                        |                   |   | Officers   |    |   | 0   |     |
| Moray Arts Centre      | 23 May 2006       | meeting - funding                             | Volunteers | 1  | 1 | 1   | 1.5 |
|                        |                   |   | Vol Sector |    |   | 0   |     |
|                        |                   |   | Officers   |    |   | 0   |     |
| Keith Paths Network    | 24 June 2006      | questionnaires                                | Volunteers | 1  | 4 | 4   | 2.1 |
|                        |                   |   | Vol Sector |    |   | 0   | 2.2 |
|                        |                   |   | Officers   | 3  | 4 | 12  |     |
| Women's project        | 06 July 2006      | visit to MAP volunteer Elgin                  | Volunteers | 1  | 1 | 1   | 1.2 |
|                        |                   |   | Vol Sector |    |   |     | 3.2 |
|                        |                   |   | Officers   | 1  | 1 | 1   | 2.1 |
| Women's project        | 09 August 2006    | Attended meeting, talked over ideas for video | Volunteers | 3  | 2 | 6   | 1.2 |
|                        |                   |   | Vol Sector |    |   |     | 3.2 |
|                        |                   |   | Officers   | 1  | 2 | 2   | 2.1 |
| MFHP Research          | 17 August 2006    | research in Elgin plus dietetics volunteer    | Volunteers | 1  | 4 | 4   | 2.1 |
|                        |                   |   | Vol Sector |    |   |     | 1.1 |
|                        |                   |   | Officers   |    |   |     |     |
| Women's project        | 22 August 2006    | video training session with women             | Volunteers | 3  | 3 | 9   | 1.4 |
|                        |                   |   | Vol Sector |    |   |     | 2.1 |
|                        |                   |   | Officers   | 1  | 1 | 1   | 3.2 |
| Women's project        | 22 August 2006    | research in Buckie                            | Volunteers | 3  | 1 | 3   | 1.2 |
|                        |                   |   | Vol Sector |    |   |     | 3.2 |
|                        |                   |   | Officers   |    |   |     | 2.1 |
| Women's project        | 04 September 2006 | research in Buckie                            | Volunteers | 3  | 1 | 3   | 1.2 |
|                        |                   |   | Vol Sector |    |   |     | 3.2 |
|                        |                   |   | Officers   |    |   |     | 2.1 |

|                                    |                   |  |                                      |                  |                   |
|------------------------------------|-------------------|--|--------------------------------------|------------------|-------------------|
| Women's project                    | 07 September 2006 | research in Keith  | Volunteers<br>Vol Sector<br>Officers | 2<br>2<br>4      | 1.2<br>3.2<br>2.1 |
| Women's project                    | 13 September 2006 | research in Buckie   | Volunteers<br>Vol Sector<br>Officers | 1<br>2<br>2      | 1.2<br>3.2<br>2.1 |
| Women's project                    | 27 September 2006 | meeting with MAP volunteer                                   | Volunteers<br>Vol Sector<br>Officers | 1<br>1<br>1      | 1.2<br>3.2<br>2.1 |
| Women's project                    | September         | developing questionnaire                                     | Volunteers<br>Vol Sector<br>Officers | 4<br>3<br>12     | 1.2<br>3.2<br>2.1 |
| Inspire                            | 02 August 2006    | presentation to board on social accounting                   | Volunteers<br>Vol Sector<br>Officers | 1<br>1<br>1      | 1.1<br>2.1        |
| Step One - social audit training   | 31 August 2006    | getting ready training day                                   | Volunteers<br>Vol Sector<br>Officers | 1<br>6<br>6      | 1.3               |
| Migrant workers conference         | 22 September 2006 | facilitated two workshops at conference                      | Volunteers<br>Vol Sector<br>Officers | 6<br>6<br>36     | 1.3               |
| Mapping interviews                 | various           | interview orgs in Moray for mapping exercise                 | Volunteers<br>Vol Sector<br>Officers | 2<br>4<br>8      | 2.1<br>1.4        |
| Keith Heritage Group               | 12 July 2006      | keith paths research   | Volunteers<br>Vol Sector<br>Officers | 8<br>4<br>32     | 2.1<br>1.4        |
| Keith Paths                        | 18 July 2006      | organise meeting   | Volunteers<br>Vol Sector<br>Officers | 7<br>1.5<br>10.5 | 2.1<br>1.2        |
| Keith Paths                        | 24 July 2006      | organise surveys   | Volunteers<br>Vol Sector<br>Officers | 18<br>1.5<br>27  | 2.1<br>1.2        |
| Ramblers Rendevous                 | 01 August 2006    | assist in leading walks                                      | Volunteers<br>Vol Sector<br>Officers | 4<br>1<br>4      | 1.2<br>2.1        |
| Hip Bumpers                        | 23 August 2006    | assist group in getting funding                              | Volunteers<br>Vol Sector<br>Officers | 0<br>0<br>0      | 1.2<br>2.1        |
| Moray Environmental Forum          | 28 September 2006 | assist organising MEF activities                             | Volunteers<br>Vol Sector<br>Officers | 2<br>1<br>2      | 1.2<br>2.1        |
| Women's project                    | 04 October 2006   | video session with group                                     | Volunteers<br>Vol Sector<br>Officers | 1<br>4<br>4      | 1.2<br>2.1        |
| Green Diary Carbon Neutral Project | 09 October 2006   | planting trees with volunteers                               | Volunteers<br>Vol Sector<br>Officers | 3<br>6<br>18     | 1.4<br>2.1        |
| Green Diary Carbon Neutral Project | 09 October 2006   | presentation to group, tree giveaway                         | Volunteers<br>Vol Sector<br>Officers | 20<br>2<br>40    | 1.4<br>2.1        |
| Women's project                    | 13 October 2006   | session with drama workers                                   | Volunteers<br>Vol Sector<br>Officers | 1<br>1<br>1      | 1.2<br>1.5        |
| MFHP research                      | 17 October 2006   | interview with producers                                     | Volunteers<br>Vol Sector<br>Officers | 1<br>1<br>1      | 3.1               |
| Green Diary Carbon Neutral Project | 24 November 2006  | meeting with printers to help with carbon footprint research | Volunteers<br>Vol Sector<br>Officers | 2<br>1<br>2      | 1.1<br>1.4        |
| Green Diary Carbon Neutral Project | 30 November 2006  | tree planting Griselda, Peter etc                            | Volunteers<br>Vol Sector<br>Officers | 5<br>2<br>10     | 1.1<br>1.4        |
| Green Diary Carbon Neutral Project | 30 November 2006  | tree planting Harlaw   | Volunteers<br>Vol Sector<br>Officers | 2<br>3<br>6      | 1.2<br>1.4        |
| green diary                        | December          | interviewing group   | Volunteers<br>Vol Sector<br>Officers | 8<br>1<br>8      | 1.2<br>1.4        |
| Social Enterprise research         | October           | carry out interviews, write                                  | Volunteers                           | 2<br>2<br>4      | 1.2<br>1.4        |

|                                    |                  |   |            |    |     |     |     |
|------------------------------------|------------------|---|------------|----|-----|-----|-----|
|                                    |                  |   | Vol Sector | 13 | 2   | 0   | 2.1 |
|                                    |                  |   | Officers   |    |     | 0   |     |
| HIE - Strengthening Communities    | 03 October 2007  | Presentation to seminar   | Volunteers |    |     | 0   | 2.1 |
|                                    |                  |   | Vol Sector |    |     | 0   |     |
|                                    |                  |   | Officers   | 30 | 1.5 | 45  |     |
| Drummuir Castle Rural Policy Event | 06 October 2006  | Presentation to seminar   | Volunteers | 10 | 1.5 | 15  | 2.1 |
|                                    |                  |   | Vol Sector | 5  | 1.5 | 7.5 |     |
|                                    |                  |   | Officers   | 6  | 1.5 | 36  |     |
| Evaluation seminar                 | 07 October 2006  | Facilitate training session                                       | Volunteers | 1  | 6   | 6   | 1.1 |
|                                    |                  |   | Vol Sector | 5  | 6   | 30  | 1.2 |
|                                    |                  |   | Officers   | 1  | 6   | 1   |     |
| Moray Compact launch               | 09 October 2006  | Feedback  | Volunteers | 20 | 1   | 20  | 1.1 |
|                                    |                  |   | Vol Sector | 9  | 1   | 0   |     |
|                                    |                  |   | Officers   |    |     | 0   |     |
| Social Audit Cluster               | 24 October 2006  | Facilitation  | Volunteers | 2  | 6   | 12  | 1.1 |
|                                    |                  |   | Vol Sector | 5  | 6   | 0   | 1.4 |
|                                    |                  |   | Officers   |    |     | 0   |     |
| Langstane Housing Assoc            | 01 November 2006 | Discussion on social accounting                                   | Volunteers |    |     | 0   | 1.1 |
|                                    |                  |   | Vol Sector |    |     | 0   | 1.3 |
|                                    |                  |   | Officers   | 1  | 2   | 6   |     |
| Evaluation Seminar                 | 04 November 2006 | Facilitate training session                                       | Volunteers | 2  | 6   | 12  | 1.1 |
|                                    |                  |   | Vol Sector | 6  | 6   | 0   | 1.4 |
|                                    |                  |   | Officers   |    |     | 0   |     |
| Loft Trading                       | 07 November 2006 | Meeting re SVQ training   | Volunteers | 1  | 2   | 2   | 1.1 |
|                                    |                  |   | Vol Sector | 1  | 2   | 0   |     |
|                                    |                  |   | Officers   |    |     | 0   |     |
| Trans national Visit               | 10 November 2006 | Hosting Equal social enterprise transnational group               | Volunteers | 12 | 2   | 0   | 1.1 |
|                                    |                  |   | Vol Sector |    |     | 0   | 2.1 |
|                                    |                  |   | Officers   |    |     | 0   |     |
| Lhanbryde - social audit           | 14 November 2006 | Discussion on social accounting                                   | Volunteers |    |     | 0   | 1.3 |
|                                    |                  |   | Vol Sector | 1  | 2   | 0   |     |
|                                    |                  |   | Officers   |    |     | 0   |     |
| Evaluaiton Seminar                 | 25 November 2006 | Facilitate training session                                       | Volunteers | 2  | 6   | 12  | 1.1 |
|                                    |                  |   | Vol Sector | 7  | 6   | 0   | 1.4 |
|                                    |                  |   | Officers   |    |     | 0   |     |
| Youth Work scotland                | 30 November 2006 | Meet project officer re social ent training.                      | Volunteers |    |     | 0   | 2.1 |
|                                    |                  |   | Vol Sector | 1  | 1   | 0   |     |
|                                    |                  |   | Officers   |    |     | 0   |     |
| SEA training                       | 06 December 2006 | Emotional intelligence training                                   | Volunteers | 2  | 14  | 28  | 1.2 |
|                                    |                  |   | Vol Sector | 9  | 14  | 0   | 1.4 |
|                                    |                  |   | Officers   |    |     | 0   |     |
| Keith regeneration                 | 11 December 2006 | Meeting council official re locating new officer post within REAP | Volunteers |    |     | 0   | 2.1 |
|                                    |                  |   | Vol Sector |    |     | 0   |     |
|                                    |                  |   | Officers   | 1  | 2   | 0   |     |
| REAP steering group                | 13 December 2006 | Sorting out new company details                                   | Volunteers |    |     | 0   | 2.1 |
|                                    |                  |   | Vol Sector | 1  | 1   | 1   |     |
|                                    |                  |   | Officers   | 1  | 1   | 14  |     |
| SEA training                       | 12 December 2006 | Developing Your Product   | Volunteers | 3  | 14  | 42  | 1.4 |
|                                    |                  |   | Vol Sector | 9  | 14  | 0   |     |
|                                    |                  |   | Officers   |    |     | 0   |     |
| Loft Trading                       | 20 December 2006 | Meeting with Communities scotland                                 | Volunteers | 2  | 2   | 4   | 1.1 |
|                                    |                  |   | Vol Sector | 1  | 2   | 2   |     |
|                                    |                  |   | Officers   | 1  | 2   | 0   |     |
| Social economy Partnership         | 20 December 2006 | Presentation of mapping report                                    | Volunteers | 0  | 0   | 0   | 1.1 |
|                                    |                  |   | Vol Sector | 1  | 2   | 2   | 1.4 |
|                                    |                  |   | Officers   | 3  | 2   | 6   |     |
| Findhorn Foundation                | 06 November 2006 | assist funding  | Volunteers | 1  | 2   | 2   | 1.5 |
|                                    |                  |   | Vol Sector |    |     | 0   |     |
|                                    |                  |   | Officers   |    |     | 0   |     |
| Scots Spickers                     | 15 November 2006 | assist forming group  | Volunteers | 2  | 2   | 4   | 1.1 |
|                                    |                  |   | Vol Sector |    |     | 0   |     |
|                                    |                  |   | Officers   |    |     | 0   |     |
| Elgin Arts Centre                  | 22 November 2006 | assist funding  | Volunteers | 1  | 1   | 1   | 1.5 |
|                                    |                  |   | Vol Sector |    |     | 0   |     |
|                                    |                  |   | Officers   |    |     | 0   |     |
| Scots Spickers                     | 13 December 2006 | assist group  | Volunteers | 3  | 2   | 6   | 1.2 |
|                                    |                  |   | Vol Sector |    |     | 0   |     |
|                                    |                  |   | Officers   |    |     | 0   |     |

## Appendix 2 - Comments received regarding Community Grant Programme

Additional comments received on REAP's service:

- *Rod Lovie at REAP was extremely helpful – knowledgeable and was extremely efficient.*
- *Very helpful at every turn.*
- *All the staff at REAP have been great in lots of different ways.*
- *Regular small grants to specific projects run by volunteers.*
- *I always know I will get an honest, straight forward answer to any question I ask.*
- *REAP is highly respected within our organisation.*
- *Found it to be very helpful and understanding.*
- *Without the help of REAP we would not have been able to provide the community with both sound and lighting systems. These are both used and enjoyed on a very regular basis by all ages of our community and further afield.*
- *Always polite, helpful and wanting to help. Encouraging and interested in project.*
- *REAP fills the gap between agencies, local authority, organisations and volunteers. The staff are approachable and knowledgeable. The physical location in the centre of Keith provides an easy route in for those unfamiliar with processes yet known to be active.*
- *The grant system is very effectively delivered by REAP. Their professionalism surpasses other grant making bodies.*
- *Very helpful advice given in a number of areas such as funding, rules and constitution for our new group, photocopying etc.*
- *Friendly, understanding and plain spoken making application straight forward.*

Additional comments received on the Grant Programme:

- *An absolute essential to small and voluntary organisations.*
- *Would obviously like increased funding.*
- *Contact from HIE would be appreciated by voluntary projects.*
- *Info and criteria re the grants scheme could be more explicit about the 'economic' part.*
- *Thanks for making a difference to the group we are working with.*
- *Was very relevant to our needs.*
- *Would hope this grant programme will continue and will continue to be delivered in such an accessible, flexible and simple manner.*
- *This is an important source of funding for many community groups and is a very worthwhile programme. It is enhanced by being delivered by REAP, who really have their finger on the pulse in respect of local groups.*



## HIE Moray Community Grants Programme 2006-7 SUSTAINABILITY CHECKLIST

### HIE Moray

The Sustainability Checklist is an opportunity for you to identify the likely impacts associated with your Community Grant application. This checklist provides a pragmatic way of testing the sustainability of new projects and proposals. It is based on assessing the impact of any given proposal against a series of criteria covering economic, social and environmental issues. The idea is that projects should seek to score positively in as many areas as possible.

Under each topic a series of statements probe whether a proposal will have a positive, negative or neutral impact:

- ‘YES’ shows a positive benefit of the project, ideally as a result of advance planning;
- ‘NO’ shows a possible negative effect or misses an opportunity to have a positive effect;
- ‘N/A’ shows either no change or that the category does not apply to the project.

A short space is provided under each topic for notes to explain your choice or to add additional details.

| DOES THE APPLICATION HELP THE FOLLOWING AREAS?                             | Yes                      | No                       | N/A                      |
|--|--------------------------|--------------------------|--------------------------|
| <b>1 COMMUNITY PARTICIPATION</b>   |                          |                          |                          |
| • <b>Improve public awareness and participation?</b>                       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| • <b>Encourage local action and decision-making?</b>                       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| • <b>Involve the community in developing or carrying out the proposal?</b> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| • <b>Take into account under-represented groups?</b>                       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>Additional details:</b>   |                          |                          |                          |
| <b>2 SOCIAL NEEDS</b>  |                          |                          |                          |
| • <b>Meet the needs and aspirations of local people?</b>                   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| • <b>Improving access to facilities?</b>                                   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| • <b>Reduce factors which contribute to ill health?</b>                    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| • <b>Assist sections of the community in greatest need?</b>                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>Additional details:</b>   |                          |                          |                          |
| <b>3 ECONOMY &amp; WORK</b>  |                          |                          |                          |
| • <b>Meet economic and employment needs of people and businesses?</b>      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| • <b>Link local production with local consumption?</b>                     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| • <b>Reduce poverty?</b>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| • <b>Help local and community based businesses?</b>                        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| • <b>Improve the environmental impact of local businesses?</b>             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>Additional details:</b>   |                          |                          |                          |
| <b>4 WILDLIFE &amp; OPEN SPACES</b>  |                          |                          |                          |
| • <b>Enhance the diversity and abundance of wildlife and open spaces?</b>  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| • <b>Protect wildlife habitats?</b>  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| • <b>Encourage wildlife gardening?</b>                                     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| • <b>Encourage an appreciation of the local ecology?</b>                   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>Additional details:</b>   |                          |                          |                          |

| <b>DOES THE APPLICATION HELP THE FOLLOWING AREAS?</b>  | <b>Yes</b>               | <b>No</b>                | <b>N/A</b>               |
|--|--------------------------|--------------------------|--------------------------|
| <b>5 TRANSPORT</b>   |                          |                          |                          |
| <ul style="list-style-type: none"> <li>• <b>Meet peoples transport needs and protect the environment?</b></li> <li>• <b>Encourage walking and cycling?</b></li> <li>• <b>Promote public transport and discourage use of cars and lorries?</b></li> </ul> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Additional details:  |                          |                          |                          |
| <b>6 POLLUTION</b>   |                          |                          |                          |
| <ul style="list-style-type: none"> <li>• <b>Lead to a cleaner environment?</b></li> <li>• <b>Reduce local pollution e.g. air, water, land, noise etc?</b></li> </ul>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Additional details:  |                          |                          |                          |
| <b>7 ENERGY</b>  |                          |                          |                          |
| <ul style="list-style-type: none"> <li>• <b>Ensure energy is used wisely?</b></li> <li>• <b>Maximise energy efficiency?</b></li> <li>• <b>Generate energy from renewable resources?</b></li> </ul>   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Additional details:  |                          |                          |                          |
| <b>8 WASTE &amp; RESOURCES</b>   |                          |                          |                          |
| <ul style="list-style-type: none"> <li>• <b>Ensure resources are wisely used?</b></li> <li>• <b>Minimise waste?</b></li> <li>• <b>Encourage reuse or repair?</b></li> <li>• <b>Encourage recycling or the use of recycled products?</b></li> </ul>       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Additional details:  |                          |                          |                          |
| <b>9 BUILDINGS &amp; LAND USE</b>  |                          |                          |                          |
| <ul style="list-style-type: none"> <li>• <b>Make the best use of land and buildings?</b></li> <li>• <b>Provide local amenities?</b></li> <li>• <b>Improve access for disabled?</b></li> <li>• <b>Reuse or conserve buildings?</b></li> </ul>             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Additional details:  |                          |                          |                          |
| <b>10 CULTURE AND HERITAGE</b>   |                          |                          |                          |
| <ul style="list-style-type: none"> <li>• <b>Provide cultural and leisure opportunities for all?</b></li> <li>• <b>Increase participation in local arts, culture and heritage?</b></li> <li>• <b>Protect cultural diversity?</b></li> </ul>               | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Additional details:  |                          |                          |                          |



Please complete and return with your application form and supporting information to:

**REAP CSV, 177 Mid Street, Keith, Banffshire AB55 5BL**

## Appendix 3 Green Diary Responses

### Questionnaire for Green Diary subscribers- 17

1. Which area do you live/work in?

|                                 |   |   |
|---------------------------------|---|---|
| Aberdeen City                   | 6 |   |
| Aberdeenshire South/North/West; | 6 |   |
| Moray                           |   | 3 |
| Grampian-wide                   | 1 |   |

2. How many people read your copy of the Green Diary?

|        |  |
|--------|--|
| one    | 11   |
| two    | 4  |
| three  |  |
| other? | 2- as many as possible – I forward it on by e-mail |

3. Do you attend events publicised in the Green Diary

|            |    |
|------------|----|
| never      | 2  |
| once       |    |
| sometimes  | 14 |
| regularly? | 1  |

4. Have you changed your lifestyle at all because of events attended/ articles read in the Green Diary? If so, how?

More aware of opportunities to be, and how to be, environmentally conscious in our area  
 I now think about cycling rather than driving and do more regular recycling  
 Hard to be specific but it makes one try to be good!  
 More environmentally aware & recycle more often  
 Understand more about saving energy and living a greener lifestyle  
 Recycle everything I can now  
 Eat far less supermarket food  
 Walk more  
 Picked up ideas  
 Wee reminders of ongoing things, keeps the motivation going for recycling and energy efficiency  
 Ideas for events & activities, and I use the recycling and green living suggestions  
 No 9

5. The Green Diary is: (delete as appropriate)

|                    |    |                       |                           |
|--------------------|----|-----------------------|---------------------------|
| Accurate           | 14 | Inaccurate            | 1-sometimes. Don't know – |
| just take on faith |    |                       |                           |
| Well laid out      | 13 | Badly laid out        | 3                         |
| Easy to recognise  | 16 | Not easy to recognise |                           |
| On time            | 16 | Late                  |                           |
| Easy to read       | 14 | Difficult to read     | 2                         |
| Informative        | 16 | Not informative       |                           |

6. "The Green Diary provides a 'one stop shop' for environmental events and news in the North East"

|             |  |
|-------------|--|
| very true   | 1  |
| true        | 7 – I'm sure it covers most events               |
| false       |  |
| partly      | 6 – covers most events; I don't know definitely! |
| don't know? | 2  |

7. "The Green Diary provides an independent look at sustainable development best practice in the North East"

|           |    |
|-----------|----|
| very true | 1  |
| true      | 10 |
| false     |    |

partly 2  
 don't know? 4

## 8. What's the best thing about the Green Diary?

### Accuracy

*Good accurate information*

### Available on E-mail

*It's available on the internet so we can print only the bits we want*

### Local

*Local and regional information it provides is not easily available elsewhere. Keeps you up to date and you feel part of the Aberdeenshire network knowing what is going on. Difficult to find info in rural areas.*

*It's local*

*Local events*

### Diary of events

*The diary part;*

*The 'What's On';*

*Info. on things that are going on;*

*The calendar of activities with relevant info. to enable me to participate. Even if I haven't yet taken part in an event, it makes me aware of protection activities and suggests what wildlife can be seen in that season*

*Events listing*

*List of events – the range, places, activities – inspiring even if I can't get to many!*

*Local environmental events – there are lots of places to read about things that are good for the environment but not many that are as local as this. It's great that readers are encouraged to join in and suggest things too:*

*Local environmental info. and all the dates for walks, markets in one place which comes to me regularly*

*Listings of events throughout Grampian;*

*List of events is fantastic!*

### Articles

*Articles on local projects*

### Both

*Events listing and topical news*

## 9. What could be changed?

### Ideas

*An Online forum would be great so you could get immediate feedback on events and articles, encourage input from readers and get more events info. Also need more copies in local shops – I found it difficult to find – there is no website link I could find and found out through completely another website!*

*More info on organic/farm shops/garden centres/plant nurseries – where they are and opening times*

*Updates on some of the articles eg Moray Green Home*

### Timing

*I could do with having information about events etc further in advance especially anything that's on right at the beginning of the month*

### Layout

*I find the layout of the text for articles obscure and the events list organisation strange – int the middle would be better*

*E-mail copy is slightly odd to read particularly if articles go over the page as layout is designed for paper copy, but understand it would be a hassle to alter for e-mails*

*Layout – type sometimes could be larger.*

*Layout – double headings and double columns on front page is sometimes confusing*

### Design

*Green Diary is easy to recognise, but it's been the same for a while – refresh the design along same lines*

*More events, meetings and activities needed in South Aberdeenshire in general*  
*Nothing 9*

10. Any other comments?

*It is good and I hope it continues.*

*Good newsletter/magazine, keep up the good work*

*You're doing a worthwhile job. Thank you*

*Keep up the great work*

*Well worth producing*

*Happy that I tracked the Green Diary down – it's even better than I remembered it!*

*We like the info about farmers' markets as this is the way we like to shop*

*Would be nice to see more events for young children – you're never too young to 'go green'!*

## Questionnaire for Green Diary contributors 27

1. Which area do you operate in?

Aberdeen City 5

Aberdeenshire 11

Moray; 6

Grampian-wide 6

Scotland-wide

Internationally

2. Why do you include your events in the Green Diary?

1. Awareness

2. Good posting site; good coverage, good content

3. To reach a wider, potentially interested audience;

*Because what we do is of interest to the readership;*

*To attract more cyclists to take part in our events; to get new people interested;*

*To reach a wider audience of targeted people; to attract new participants;*

*Wide distribution*

*To reach more people to promote our walks; to let people know what we are doing in their area;*

4. Excellent local publication;

5. Effective catchment area – identified audience

*Best place to communicate with local like-minded folk*

*Exactly the right audience likely to participate in our events;*

*Read by individuals who are interested in similar aims; to reach like-minded and interested people; to get our events in with other of a similar kind, presenting a co-operative and overall picture of what's going on*

4. Free!; Free advertising; Additional publicity

*Publicity and info for others with similar projects.*

5. Gives info to a wider readership of events which reflects on benefits to the environment and has a strong emphasis on community;

*Also good target audience and a good way to contribute to a worthwhile publication*

6. To get the info out to the public and sometimes to encourage interaction from them

7. Encourages volunteers

3. Do you have people attending your events who've seen them advertised in the Green Diary

no  
 sometimes 17  
 often 5  
 Not yet – but we are new.  
 Rarely – but I have been struggling to attract people to events using all sorts of publicity  
 Don't know 3

4. Has the Green Diary ever made mistakes in your events? N/A

No 20  
 N/a 1  
 Yes – but were rectified promptly 3  
 Yes 1  
 Yes – not rectified promptly 1

5. Is the contact you have with the Green Diary (via e-mail reminders and phone)-

good 25  
 satisfactory  
 poor

6. What if anything could be improved about this contact?

Nothing 16  
 Online newsletter 2  
 More reliable  
 Sending events to you once a year rather than monthly  
 Contact form on back of issues  
 A site visit to us to appreciate exhibits and volunteers endeavours  
 I find the reminders very good though I can't always make the deadlines unfortunately; monthly reminders work well though I often forget to reply! ;  
 Very good at reminding me when I forget to send things in

7. The Green Diary is: (delete as appropriate)

|               |    |      |                     |
|---------------|----|------|---------------------|
| Accurate      | 26 |      | inaccurate          |
| Well laid out | 25 |      | badly laid out      |
| On time       | 23 | late | 1                   |
| Easy to read  | 22 |      | difficult to read 2 |
| Informative   | 26 |      | not informative     |

I am not great with reading and sometimes find lot of text on page off-putting. I do always enjoy the photos – helpful to get the gist of the story  
 Sometimes late for events early in the month

8. "The Green Diary provides a 'one stop shop' for environmental events and news in the North East"

true 19  
 false  
 partly 9  
 don't know

There are other lists – rspb etc but the green diary e-mailing list seems to be as inclusive as it can be

9. "The Green Diary provides an independent look at sustainable development best practice in the North East"

True 21  
 False  
 Partly 4  
 Don't know 2

10. What's the best thing about the Green Diary?

Helps me keep informed: The best list of events in the area

*I like the articles and the listings – both useful and help me keep up with what's going on; good mix of environmental items.*

*It gathers a lot of things together that people might not otherwise see reported*

*The diary section allows a quick glance at what is happening locally*

*Finding events to go to myself!;*

*Events listings*

*It provides the best information and diary of events in the area in a well-laid out, easy to read style. I have gained much from reading it;*

#### Reliable and impartial

*Free! Also you know that so many environmental people contribute – you know it's reliable with impartial info. ;*

*Gets news of events to a wider audience than we could manage & always getting new people.*

*Local and trusty*

#### Fills a Gap

*Fills a gap in local publications/ communications on the environmental front*

*It features what is happening locally, and how members of the public can get involved or replicate activities in their own houses/ communities;*

#### Brings green organisations together

*It's good to have a local env. newsletter that brings 'green' orgs. Together*

*It's got all the events in one newsletter and it's free*

#### Good coverage of local events

*Wide circulation*

*Free advertising & wide distribution*

*Factual, not fussy, recognisable format, supports environmental groups and community events*

*regular publication, covering a wide spread of events;*

*Includes all the relevant info.; good info on projects;– lots of information about local events and projects*

*Articles and info on recycling*

*Overview of current green things;*

*Nothing specific – some articles of more interest than others.*

#### Easy to read

*Informative and easy to read*

*Easy to read and it turns up everywhere*

*Easy to read in date form*

*Size, consistency, readability*

#### **11. What could be changed?**

*To be sent an e version. But I have emailed as this is probably already available! ;online version so it could be read on the web*

#### Layout

*Layout format; improved layout and design; printing could sometimes be clearer*

*Less cluttered layout; bigger pictures, less words; sometimes text hard to read*

*Events listed as a calendar style layout so it could be taken out and pinned up each month*

#### Greater Circulation, bigger

*Greater circulation – maybe to cafes and other places with a sympathetic outlook, like Books and Beans and Beautiful Mountain in Aberdeen*

*More pages?*

*Raise awareness with those who don't know*

#### Shorter deadlines

*Shorten deadline to 2 weeks perhaps*

A new layout

*It's been the same for a very long time – new layout might attract new audience while keeping old readers*

Ideas

*Links to similar publications/organisations in other areas of the country.*

*Get a column in the Press and Journal supplement*

Impartiality?

*Coverage of Council events seems to dominate vs NGO's*

We love it!

*Nothing 10 - It's very good now*

**12. Any other comments?**

*If it didn't exist it would be necessary to start one!*

*Great publication;*

*I think the Green Diary does a great job – if it didn't exist, it would be necessary to start one!*

*You provide a great service – thank you;*

*keep going!;*

*great stuff - carry on!;*

*Well done – great publication*

*Keep up the good work and thanks for your support;*

*thank goodness for you guys – saves us a lot of volunteer research time would love to see it expand its influence – possibly bigger and distributed widely and available in more places – in all schools for example*

*More and more people are getting to know about the Green Diary*

*I like the brand – easily identified wherever you go – the work on carbon footprints has been great. Also good coverage of NE events.*

*Other publications are central belt orientated*

*Useful tool for 'green' organisations to show what they are doing and achieving.*

*Contacts sheet annually would be useful of items introduced in the last year – also an annual list of topics covered for back reference. I always end up cutting articles out and trying to file them away as there is so much useful info.*

## Stakeholder consultation event - results



1. REAP has operated for the last nine years as part of a large UK charity Community Service Volunteers (CSV). Currently the project is considering the option of becoming an independent local charitable organisation. Based on the discussions today do you consider this proposed change of status to be a good move? Please indicate your opinion on the line below:

REAP should:

Stay in CSV -----x----- Go independent

**30 Respondents indicated "Go independent"**

**1 Respondent indicated "Stay in CSV"**

**2 Respondents failed to answer**

What is the main reason for your view?

"Local ownership, local control & responsibility"

"Could reflect & be more identified with local needs"

"REAP has a separate, quite defined identity & should develop this  
& go forward, obtaining funding  
& developing radical community development projects"

"Freedom of movement – ability to take the project to a new level – flexibility"

"Think REAP could be positioning itself to support the delivery  
of Rural Devel. Programme for Scotland in Moray"

"The organisation locally has a history & credibility – it could now have reached a  
stage where it needs to be "wholly owned" by the local Voluntary Sector"

"More flexibility to develop & meet local need"

"Time seems right for the next stage of REAP's development  
of what it can do for Moray"

"Opportunities & local – really forward thinking – thanks"

"Not tied to CSV Agendas and restraints.  
Self responsibility for funding applications – not having to wait on Edinburgh/London to  
"smooth the way" with potential funders"

"It would allow REAP to take control of their own future"

"More scope for doing things their own way"

"Greater independence, people don't know CSV,  
more funding independence"

"Easier access to funding.  
Already recognised as REAP and not as part of CSV"

"Greater autonomy, different funding opportunities.  
Better development opportunities"

"open up funding sources"

"I think independence would give REAP more choice in the future  
regarding services provided"

"Enable REAP to grow without restriction.  
Access different funding streams"

"I believe they can become more sustainable and possibly avoid the peaks and troughs  
that occur under the present funding situation"

"Allow REAP to grow & provide more support  
& opportunities in the local area"

"Would have more freedom to undertake projects  
of its own choosing"

"REAP has much more to offer as an independent locally based social enterprise"

"REAP has done a great job since its inception.  
REAP & REAP Staff: they are known and respected.  
Not CSV, who is CSV?"

"You will become a Moray independent business enterprise and therefore demonstrate your viability to other aspiring potential businesses"

"REAP should be the provider of a Social Enterprise Network.  
If funding is available I see no reason why REAP should not stay within CSV.  
CSV is well known"

"Local influence over decision-making, local ownership of REAP.  
Peoples' commitment to REAP is high and therefore they should be able to influence its direction and take responsibility for it locally. Accountability becomes local"

"Don't know all the implications"

"Don't know"

"It can be too restrictive being managed from a distance. Also priorities are often "central belt" placed with lack of understanding about more rural issues. It also adds another level of bureaucracy that an organisation could do without.

"local ownership, greater capacity to respond to local priorities.

2. If REAP becomes an independent organisation it will need a steering group to help manage the project. Would you be prepared to come on to a short term, time limited steering group to help REAP set up its new structure? If so please complete your contact details below:

19 of the 31 attendees indicated that they would be willing to be part of a steering group. See original questionnaires for details.

3. Do you have any further comments on any of the issues and projects raised at this consultation event?

"As an emerging social enterprise (KDRA), having a "locally" based mentoring service which will be independent will be of benefit to us.  
Why re-invent the wheel when a locally based organisation can help and facilitate many of our teething problems at an acceptable cost for training and capacity building"

"I would be very willing to help develop son of REAP but as it will be "MOREAP" – Moray only you are probably best having folk from Moray.  
Good luck"

"Very interested in a sustainable building.  
Do have time"

"The possible future agenda & local focus appear exciting  
& of benefit to local communities & sustainability"

"Had I but enough time"

"Good luck"

"Happy to support if numbers for above are low"

"Happy to come in as an advisor with regards to  
volunteer involvement/recruitment etc"

"I feel quite inspired & excited about the opportunities REAP are proposing.  
I think the project's proposals are sound and a great deal of research has already gone into the business plan to date"

"Up for new sustainable building as a hub centre for Moray"

"Veg box scheme should be introduced soonest.  
It works very well in other areas"

"Very interesting – logical evolution building on expertise developed over 9 years – prioritising key sustainable development issues for the community – loads of opportunities for capacity building & improving quality of life & looking after the environment at the same time"

"I think much of the projects suggested are needed and the overall picture is of an exciting, dynamic organisation that could become a real hub for the community groups and their social enterprise activities"

"I would be interested in exploring working in partnership with REAP, especially re the asset development issue"

"I can't really commit much time as I don't know about my own future. Please call on me on a counselling basis for ad hoc consultation on equalities, research & community development issues"

"Impressive! Daunting! Good luck!"

"What about a Regeneration Officer?"

"Very Good and interesting.  
Good Luck"

"I am keen to keep a link with REAP  
& would certainly welcome support in terms of SE in Central Aberdeenshire"

"Very interested in Social Enterprise Training, purpose built building & Network"

"I believe that most, if not all of what is proposed is attainable. Some proposals are quite ambitious but if well thought through should be possible"

"I have concerns if social enterprise is set up in "opposition" to private enterprise – this is from local feedback"

3. Additional comments referring to REAP's proposed Mission Statement, Values & Business Objectives. Principles and

"Good"

"Very sound objectives & principles"

"Concerned that REAP is spreading its net too wide  
& image will be blurred"

"The sooner the better!"

"OK"

"These are all good, concise and worth of son of REAP"

"Thoroughly approve"

"Above are OK – the real focus will be on the individual projects and the benefits deriving from them"

"Very clear what you hope to be about"

"In agreement"

"Keep the focus on SE.  
Mission – much tighter, easier to digest"

"REAP is about the local area & local people & is obviously committed to this area. I think it would be a shame to move from their roots in Keith"

"Avoid duplication when it comes to training – Good luck"

"I support these"

"Sound good"

"Keep focussed on Moray as a whole and not move towards Elgin.  
Think it works well in Keith as it covers more rural areas"

"Within our group we decided that REAP would be better concentrating on SE & not voluntary organisations because groups will get confused between REAP & CSV"

"Service provided in the best has been excellent & judging by the above statements, no reason to doubt that it will continue to be so"

"I believe that these statements are an improvement on previous.  
They are more direct and to the point"

REAP Stakeholder Consultation Event  
The Green Diary – (Afternoon Session)

Is there a need?

"Filling a gap" "Covers a large area" "Dates good" "Can plan month ahead"  
 "Unique calendar" "Covers enormous info – farmers' markets walks etc"  
 "Good source of info" "Good that it covers Grampian" "People look out for it"  
 "There is a market" "Yes, no alternative publication locally giving info"  
 "There is a need but not a demand" "Is there a demand. If so, will pay for it?"

Who will benefit & what difference will it make?

"Don't know where to get it" "Folk on low budget" "Cheap days out"  
 "Could go into Health Centres and Dentists" "Links with local press/papers"  
 "Directory of contacts – back copies" "Volunteers use it"  
 "Could reach more folk by getting PDF into organisations central computer,  
 contact NHS & Volunteer Centre"  
 "People would not be as up to date on green issues" "Lack of local green issues"  
 "Some people/orgs may become a little greener for reading it"

Is it feasible?

"How would you test subscription increases/advertising/sponsorship?"  
 "Approach local businesses to see if they will fund  
 eg: fossil fuel charge, distilleries"  
 "Speak to Susan Dunbar – if advertising, must keep a balance"  
 "Advertising" "Balance is good" "Issue sponsorship" "Possible"

Any other comments

"How about a volunteer slot each month from centres in Moray,  
 Aberdeenshire & Aberdeen City during winter"  
 "I learnt a lot today!" "Has a recognised identity – people seek it out"  
 "Don't change too much!" "Hub in Dufftown doesn't get it" "NHS Somerfield House ....."  
 "When was the last audit to ascertain demand?" "Are web site hits recorded?"  
 "Haven't received a copy in awhile & haven't thought to pick one up when in REAP"  
 "Streamline" "Not promoted well – create demand"

**REAP Stakeholder Consultation Event**  
The Green Diary – (Evening Session)

Is there a need?

"Yes" "Yes" "Yes"  
"Will people pay by subscription? Is it worth it?" "Isn't capacity building?"  
"Where is the evidence of readers?" "Is it a REAP activity?"

Who will benefit & what difference will it make?

"Advertise by e-mail service" "Free events for the family"  
"Benefits groups by giving local identity & makes more accessible"  
"Tourists – hotels, B&Bs over summer" "Visitors etc"  
"People promoting events" "Everyone!" "Info – models of good practise – locally"  
"Include local schools & colleges, guest editorials, Eco-Schools regular column"  
"Anyone who attends meetings – many aren't advertised anywhere else – & folk who run courses etc"

Is it feasible?

"e-mail service without dates" "Still cover NE funding?"  
"Sponsorship eg – organisations to sponsor each edition" "It's going to be hard work!"  
"5% of Social Enterprise Network fee could go to Green Diary!" "Advertising"  
"Continuing long term funding?" "Other sources of funding – advertising"  
"Go for sponsorship from large companies eg AMEC – possibility that may compromise GD"  
"Could it be set up as a social enterprise/self funding?"  
"Sponsorship could be difficult – go to trusts?"  
"Sponsorship could antagonise readers"

Any other comments

"Could be bigger" "Print could be bigger – colours difficult to read"  
"On disc for Grampian Society for the Blind" "Do equality check"  
"Aberdeen orientated" "Offer to do it in big print"  
"Distribution? Redesign – more could go on to the back/front pages"  
"Stickers/cellotape rather than envelope" "Gradual change"  
"Change formatting rather than smaller fonts"  
"Can it be redesigned? Who is the audience? Could it be floated off – may be more fundable"

**REAP Stakeholder Consultation Event**  
 Sustrain Green Village Project – (Afternoon Session)

Is there a need?

- "How many villages – Htopeman & Burghead" "Role for public bodies"
- "Are locals willing? – is it top down? – is it by invitation?" "Change business plan"
- "Yes – would show practical example of green issues & what REAP is all about"
- "There is a need but it depends how much the village buys in"
- "Villages get reduced services compared to towns" "Use schools more"

Who will benefit & what difference will it make?

- "Do you go to run down areas or areas with a higher interest in these issues – create a best practise example (Findhorn) and can others aspire to get there?"
- "Will this not become compulsory?"
- "Make it specialised – offer service to thematic groups instead of village"
- "Communities involved & all other areas who use it as best practice example"
- "Issues like identifying different services with villages compared to towns"
- "Utilise resources like village halls" "Keep hub for village"

Is it feasible?

- "Issue identified but could it be changed – feed it into Community Planning"
- "Yes" "Link eco-footprint to problem" "Is it REAP – campaigning?"
- "How can it be replicated in other areas? – concentrate on methodology – will it be able to produce a report which others can use?" "Very difficult to get a village on board"
- "What is the cut-off point – how many of community need to buy in?"
- "How do you convince – link to saving money"
- "Good idea but needs a lot of funding & commitment"

Any other comments

- "Lack of public transport which ties in with shops/employment"

**REAP Stakeholder Consultation Event**  
Sustrain Green Village Project – (Evening Session)

Is there a need?

"Yes" "Yes" "Yes"  
"Transport issues – part of Community Planning"

Who will benefit & what difference will it make?

"Participating villages" "The environment" "Opportunities for the whole of Moray"  
"Examples of good practise eg pure technology – Shetland & Unst wind turbine/fuels/hydrogen cells"  
"Impact on economics" "Stress benefits" "Community project empowerment & social inclusion"

Is it feasible?

"Need incentives for people eg "Village in Bloom" – competitive element"

Any other comments

"We love it!"

**REAP Stakeholder Consultation Event**  
Community Grants Scheme – (Afternoon Session)

Is there a need?

"Yes" "Yes" "Yes"  
"Lots of groups don't know where to go for funding"  
"Council is pulling out of funding groups"

Who will benefit & what difference will it make?

"How about a newsletter – how to get help, criteria, good news stories"  
"Limit should be more than £2000"  
"I can't see why REAP does this – sustainability expertise is essential for scheme"

Is it feasible?

Any other comments

"You need to keep to central core focus – don't go outwith main remit"  
"What about capacity of REAP to deliver – don't do too much – this can be demoralising!"

**REAP Stakeholder Consultation Event**  
Carbon Neutral Project – (Afternoon Session)

Is there a need?

"Yes" "Yes" "It will make a difference!" "Energy awareness"  
"We need to make the place better" "Educational" "Raising energy bills"  
"Gives kids a practical thing to do" "Better understanding"

Who will benefit & what difference will it make?

"Animals & People" "Next Generation" "Everybody benefits!"  
"Recreational Walks" "Environment" "Improve Health" "Planet"  
"Trees planted will help shelter belts – roads, agriculture & wildlife"  
"Financial benefit to groups" "Gives groups a purpose – bonding activity"  
"This fits REAP" "Educational" "Niche market" "Promote active citizenship"  
"Affects kids!" "Ecology companies" "Financial benefits"

Is it feasible?

"Free Tree Scheme" "Needs to be made easy for folk"  
"Is there land to plant trees?" "Garden centre for help?"  
"Need to work in partnership with FE etc to plant LBAP"

Any other comments

"Using energy efficient appliances" "Making it simple"  
"Making science real and relevant – what does this mean for me?"

**REAP Stakeholder Consultation Event**  
Carbon Neutral Project – (Evening Session)

Is there a need?

"Yes" "Yes" "Is there a demand?"  
 "Practical application of sustainability" "CO2 issues – very important"  
 "Need to look at manufacturers as well as individuals"  
 "Link in with Forestry strategy – FE could link in with this"

Who will benefit & what difference will it make?

"The Planet" "Good practice for all areas"  
 "In the medium to long term – might be a market for packs"  
 "Education" "Education" "Education"  
 "We have responsibilities – kudos for Moray as forward thinking"  
 "Can get people involved to change in a practical way"  
 "May be a duplication in schools but it easier to sell to kids"  
 "Can use people who may be have finance to set examples & demonstrate"

Is it feasible?

"If a major sponsor can be found"  
 "Has to be part of a co-ordinated drive – probably at 1 authority level"  
 "Yes, but don't expect too much of it – how do you measure this?"  
 "Using skills & materials from the Green Diary Carbon Neutral Project"  
 "Tax implications for business"

Any other comments

"Target older children and not just primary" "S5 & S6 through modern studies"  
 "What's the point if things like local produce in schools meals still hasn't happened?"  
 "Improve car parking at tram stations"  
 "Moray should be able to lead on this – % of forest cover"  
 "Education – must check links with Council"  
 "Green Gym – FC. The Y want to do this mental health folk link"

**REAP Stakeholder Consultation Event**  
Administrative Services – (Afternoon Session)

Is there a need?

"Yes" "Don't know!" "Yes for SE"

Who will benefit & what difference will it make?

"Economies of scale (ideally)" "Cannot be same for both social enterprise/volunteer"  
"Cause problems for group with low incomes" "Location may be difficult"  
"One Stop Shop" "Can earn from financial advice/admin from SE"

Is it feasible?

"Still costs involved" "Premises, HR, cost"

Any other comments

"Confidentiality" "Data Protection" "Consistency of service" "Neutral meeting place"  
"Test assumptions very carefully" "Standard of administration" "More info needed"  
"Provide office space for people to provide own admin" "offer a low rent"  
"Present facility limited" "MVSO also been looking at payroll" "Soft skills"  
"Business skills" "Legal"

**REAP Stakeholder Consultation Event**  
Administrative Services – (evening Session)

Is there a need?

"Definitely!" "Definitely!" "Number of organisations lacking this support"  
 "Yes – secretarial" "Not just voluntary organisations – what about small businesses?"  
 "Payroll" "Management accounts – this would help continuity" "Financial guidance needed"  
 "Oh yes!" "At moment relies so much on volunteers – too much work"  
 "For small orgs – so much responsibility" "There is a deficit – could put in business plan"  
 "Cost a lot at moment anyway – £300-£1000"

Who will benefit & what difference will it make?

"Will make people more confident to come onto groups"  
 "Communities will benefit from more effective committees"  
 "Training part for admin important (not accountancy service) then follow up with advice"  
 "Small evolving orgs, Voluntary boards – they are liable"  
 "Employees benefit – so much chasing around & hassle"  
 "Training arm for SE business"  
 "Can help groups become independent – back up for that – scary!"

Is it feasible?

"What is the competition? – Is REAP able to compete?"  
 "Will organisations pay – will charges be set?"  
 "Will there be enough capacity – can they charge enough to employ enough staff?"  
 "Costs would have to right" "Pay a lot now anyway"

Any other comments

"Payroll services profit important" "Nor enough retired accountants to meet need"  
 "Most charities create employment" "Scale of fees"  
 "Human Resources & Management" "Model staff handbook etc" "SAGE – offer package"

**REAP Stakeholder Consultation Event**  
Vegetable Box Scheme – (Afternoon Session)

Is there a need?

"Yes, poor diet – will anyone else do it?" "Develop as social enterprise training"  
 "Elderly people" "Folk who were getting their boxes are missing their vegetables!"  
 "Don't want unusual vegetables" "Problems with van/petrol to deliver small amount of stuff"  
 "Folk want fresh fruit & vegetables but will delivery work?" "Must be seasonal"  
 "This is REAP chasing money – don't do it!" "REAP – don't do it!"  
 "Training project – could be main leader on this" "Help someone else do it!"  
 "REAP should be separate – not delivery service!" "Must link in with current schemes" "CFIVE are moving out to  
 shire – Moray?" "Why this and not other projects?"

Who will benefit & what difference will it make?

"What is the problem with Speyside?"  
 "Lack of vegetables is a lifestyle choice rather than accessibility or poverty"  
 "Run as a local van shop to increase sales" "Community supported agriculture project"  
 "There is a need – look at schemes elsewhere eg. Aberdeen"  
 "People can choose what to have" "Could work with local shops to deliver"

Is it feasible?

"Size of boxes?" "Is it applicable for REAP?" "Is there an economic basis?"  
 "Work with MAP & others in co-operation" "Are REAP entrepreneurs?"  
 "Difficult to go into this – are there others through SE network?"  
 "Needs robust risk assessment" "Give folk financial encouragement to eat well"  
 "Even folk who were keen didn't use all the vegetables – too much"  
 "More basic vegetables will work if they are fresh"  
 "Go to supermarkets? – they are trying to be green, deliver anyway, Greengrocer's vans"  
 "Broaden business plan to develop social enterprises which don't currently exist eg. others like energy generation"

Any other comments

"Try and source organic & free range" "Have to be fresh"  
 "Link in with local school procurement" "What about NHS subsidising?"  
 "Seasonality of vegetables"

**REAP Stakeholder Consultation Event**  
Vegetable Box Scheme – (evening Session)

Is there a need?

"Places like Buckie" "Tenants Associations" "Yes" "Yes" "Yes"  
 "Yes but basic everyday stuff" "Maybe, not fully convinced"  
 "Plusses and minuses" "Allotment idea better – training"

Who will benefit & what difference will it make?

"Glasgow use hall to get out boxes rather than delivering"  
 "CFIVE use community outlets" "Local growers – food production focus"  
 "Low income people" "Aren't enough box schemes locally"  
 "Health aspect – subsidised boxes = educating people" "Moray is good food area"  
 "Food miles reduced – labelling to tell you food miles"  
 "Job market, community, orgs (eg Health Board) by partnership working"  
 "People on low incomes" "Education & health benefits"

Is it feasible?

"Fear of overlap with other projects etc" "Link in with green village?"  
 "Be brave!" "Education" "Does REAP have capabilities?"  
 "New networks – does REAP have capacity?" "Be a SE"  
 "Needs to be partnership based – Findhorn example working well"  
 "Not necessarily"

Any other comments

"How do you know they will eat it?"  
 "Could distract REAP – but links up with sustainability, SE etc"  
 "Why don't people do it themselves – community allotments/gardens?"  
 "Shouldn't be linked with poverty"  
 "Sociil enterprise side of scheme should be emphasised"  
 "Allotment idea depends on area"

**REAP Stakeholder Consultation Event**  
 Asset Development Feasibility Study – (Afternoon Session)

Is there a need?

"Yes/not sure" "Yes" "Yes/not sure"  
 "Makes sense" "All together under one roof – not necessarily REAP"  
 "Need for an asset for REAP/SE but not to encompass all voluntary sector"

Who will benefit & what difference will it make?

"Building is tied in with the service it provides" "One stop shop for support?"  
 "Could encourage employment" "Could encourage social enterprise businesses to be set up"  
 "Network training hub – payroll for SE not for voluntary organisations"

Is it feasible?

"Yes but ....." "By whom?" "Funding?" "Planning"  
 "Linked to other projects"

Any other comments

Depends on funding – confidentiality" "Consistency of service & Data Protection standards?"  
 "Risk!" "Fear that more time would be spent to service the building"  
 "Balance of services may change" "Geographic location could be an issue" "Why Elgin?"  
 "Hub" "All encompassing can dilute focus" "Wider role" "New build sustainable?"

**REAP Stakeholder Consultation Event**  
 Asset Development Feasibility Study – (Evening Session)

Is there a need?

- "Not sure – some concerns that it may take credibility away from smaller hubs"
- "Is a need for groups in small out of date premises – need centralised service"
- "REAP only the right organisation in partnership with others – not on own"
- "Need for office space for voluntary organisations" "Size, where?"
- "Concerns over assisting social enterprise over normal businesses" "OSCAR"
- "Have been previous attempts – Northview, Grant Lodge – no decent business model yet"
- "Not supported – not prepared to pay" "Agencies & carers not behind it"
- "Mainstream for SE = needs to have a centre – fits in with SE not voluntary orgs"

Who will benefit & what difference will it make?

- "Public – much more accessible for public to access services"
- "Other organisations for networking" "Will add prestige to voluntary sector"
- "Small groups without own assets – could compete if groups have assets"
- "Regenerate a building then move on to another in Elgin"
- "Could be a temp space for groups to move on" "Get vision across – Elgin then move out"
- "Wherever its based will exclude others areas in vol. sector for office space"

Is it feasible?

- "Subject to funding & research" "If in partnership – not necessarily on its own"
- "Needs dedicated person to manage" "May take assets away from other groups"
- "Size, where, funds? – Land Street, Keith?" "MOD contractors?"
- "Perhaps number of small buildings around Moray" "Training for first 2 years to avoid pitfalls"
- "REAP only guys willing to take forward – has vision" "Big commitment but why not!"
- "Community Bureau back office functions – need to pay"
- "Bring on community groups to ??? vision"
- "Get message across that we're professionals – credibility – move on"

Any other comments

- "Might form part of a bigger project  
 eg with MVSO, HIE Moray, Langstone (Community Scotland funding)"
- "Look at number 10 project" "Look at links with appropriate High Street occupancy"
- "Must be accessible from transport links or in centre" "HIE Moray should support if keen"
- "Most funding applications include office space etc – don't cut"
- "REAP already not focussed enough – this may make that worse"
- "Solar panel manufacturer in Forres – can't get accreditation to get grants"
- "Training for trustees – OSCAR" etc" "Partnership with Housing Association"
- "Would need to be different from straight business services"
- "Tying up different aspects of economy & deliver it through others – discounted rates"
- "Have faith in community sector" "LETS?"

**REAP Stakeholder Consultation Event**  
Social Accounting & Participatory Evaluation – (Afternoon Session)

Is there a need?

"Yes" "Yes" "Yes but broaden out to other methods"

Who will benefit & what difference will it make?

"Orgs can become more effective!" "✓" "✓"

Is it feasible?

"One option tried & tested" "✓" "✓"

Any other comments

"Cocktail of tools for evaluation"  
"New 3 stage process makes it less onerous on small groups  
– complete audit difficult for small groups (time commitment)"

**REAP Stakeholder Consultation Event**  
Social Accounting & Participatory Evaluation – (Evening Session)

Is there a need?

"Yes" "Yes" "Yes" "Need to build into business plan"  
 "Develop skills by get it paid for by private sector to measure social benefit"  
 "Housing Association require social auditing – project based"  
 "Wide range of Housing Association registered social landlords management issues"  
 "Equality Legislation" "Groups to include cost of auditing into funding bids"  
 "This service is well developed" "Would be a discrete service"  
 "This is essential to many orgs to fulfil their funding evaluation/auditing"

Who will benefit & what difference will it make?

"Boards will benefit – helps them keep track – sharpens focus – builds in consistency"  
 "Accountability built in" "Social accounting can be traumatic but good!" "Social impacts"  
 "Changed our focus – had to get act together – internal changes"  
 "Financial benefits" "Should be part of culture – good for evidence"  
 "Social accounts will show if groups are doing what they should"  
 "Accessibility issues" "Security to orgs – accountability for smaller orgs"  
 "Principles of social aspects would be understood – make groups feel more comfortable"  
 "Specific knowledge of voluntary sector"

Is it feasible?

"REAP expertise" "Needs grants but this is feasible"  
 "Business plan will soon include it – people will start to expect this"  
 "Require businesses to fund themselves though" "Already in place"  
 "Needs good staff – financial implication"

Any other comments

"Varied scale of charging" "Free services sometimes not valued"  
 "Would need to clarify how the relationship would work with network & external"

**REAP Stakeholder Consultation Event**  
 Social Enterprise Training – (Afternoon Session)

Is there a need?

"A need for quality training & affordable" "Yes" "Yes" "Yes"  
 "Need local training in Moray" "Skills gap – groups struggling"

Who will benefit & what difference will it make?

"Make projects better by skilling workforce & volunteers"  
 "Everyone coming into social enterprise" "People within the community"  
 "Make people more employable" "Help improve chances of funding"  
 "Will strengthen organisational structures"  
 "Help to get older people more involved  
 – take advantage of their life skills and knowledge"  
 "Build a capacity, groups & ideas from individuals – raising awareness" "Standards"  
 "Generic skills – could generate extra income"

Is it feasible?

"Affordability" "Time – can organisations afford it?" "Yes" "Yes" "Yes"

Any other comments

"Training should be flexible and subsidised" "Free/funding?" "Supported ILAs"  
 "Funding routes for training – Community Scotland, Lloyds TSB (if separated)"  
 "HNC levels" "Bring in best trainers to Moray" "One of the better ideas!"

**REAP Stakeholder Consultation Event**  
Social Enterprise Training – (Evening Session)

Is there a need?

- "Good way of getting access simply" "Could tie in training then grants – MAC?"
- "Want to develop start-up programme for community groups – could link to start-up allowance?"
- "What training – is it different to what's already being provided?"
- "Define social enterprise"
- "Yes, skills may not be within groups" "Procurement Officers – no local training"
- "Vol. Sector – wastage due to groups not knowing how to handle it"

Who will benefit & what difference will it make?

- "Community Enterprise background moving – SE = skills gap as we move"
- "At start of SE – risks are helped but 6 months down the line need support then"
- "Boards feel out of their depth – training needed, especially helps staff but need flexible times"
- "CP – general concern over talk not action" "Small SE businesses (better understanding)"
- "Parts of community who haven't always been part of economic activity"
- "Specific business that would not necessarily survive without social objectives"

Is it feasible?

- "Yes, use REAP's expertise" "Are HIE Moray serious?" "If it gets funding"
- "As long as its not duplicating"
- "If it works well with network to support groups not wanting to be part of network"

Any other comments

- "MAC are providing ILM training – duplication? though not sure of future of LEADER 2"
- "Marketing of courses" "Raise awareness of REAP" "Involve community woodlands"
- "Training must be tailored to SE" "Has to be credible training"
- "Clarify what is the difference between SE training – business"

**REAP Stakeholder Consultation Event**  
Social Enterprise Network – (Afternoon Session)

Is there a need?

"Yes" "Yes" "Yes" "Explore more during the pilot"

Who will benefit & what difference will it make?

"Will prevent duplication of services" "Make use of support available"  
"Sharing experience, problems & information" "Creates lobbying capacity"  
"Takes away isolation" "Sharing skill & knowledge" "Will be of benefit to rural communities"  
"Peer support" "Geographical area" "Specialisms in particular SE"  
"Pool knowledge" "Promotes benefits" "Avoids duplication"  
"Large as well as small local projects" "Pilot to build on previous work, positive business plan"

Is it feasible?

"Will it be sustainable financially?" "Yes" "Yes" "Yes"

Any other comments

"Clarify what a social enterprise is!" "Could be a sharing of services"  
"Will SE put their money where their mouth is? – is talk cheap!"  
"Having buying power" "How does this fit in with CVS – is there a potential conflict?"  
"Will Moray grasp this and have the foresight to go with the idea?"  
"Should be independent of the Council"  
"Foundation work already done by REAP – are they the right organisation?"  
"Feedback explicit highlight in business plan" "Buy in what gaps there are"  
"Links/duplication to be discussed further" "So many partnerships"  
"Not exclusive" "What is the purpose of the network?"

**REAP Stakeholder Consultation Event**  
Social Enterprise Network – (Evening Session)

Is there a need?

"Is it like Rural Forum Scotland?" "Access to LEADER funds?" "Credit Union"  
"Where does this leave the Balloch Trust?" "Place to go"  
"Cohesive approach needed for business sector – lack of information of who to contact"  
"Yes – help!" "Aware of 6 groups who need this" "Huge transition – needs help"  
"Need help to promote SE idea" "Can connect to Comm. Planning – next step"

Who will benefit & what difference will it make?

"Stimulate new social enterprise" "Housing Association in other areas" "Lend expertise"  
"Womens' Business ideas – require support for business plans – childrens' good etc"  
"Business Advice – HIE Moray already offer advice on manufacturing"  
"Lots of groups need it" "Need delivery in Moray"  
"Fits into CP economic planning" "Social inclusion – needs somewhere for SE focus"  
"Training is through Comm. Land Unit in Highland & need it in Moray"  
"Existing groups on verge of transition – they will benefit" "Groups could fail without support"  
"Yes for halls, (self governing) need sustainability" "Museums etc"  
"Reliant on comm. groups for services – need support (help start)"  
"Help access external funding & help retain independence" "Need for expertise"  
"Individual vol. sector groups" "Better info sharing" "Help create jobs for local people"  
"Capacity building within group"

Is it feasible?

"Needs seed corn money" "HIE-Moray first year – becoming self sustaining"  
"If SE is a solution to an identified need – CP could respond, Scottish Exec – more stuff"  
"Comm. Groups are becoming aware they have to pay & budget for that"  
"Need to be selective on where it can make most impact" "Funding is an issue"  
"Has to be independent itself so it doesn't disappear without funding" "Should be green"  
"Fact that there's not one out there suggests its needed"

Any other comments

"??? Of funds going to some businesses – make message clear & sensitive"  
"Any models of SENS?" "Caution – more demands on volunteers"  
"REAPs already got expertise – helps to make it feasible" "Its really positive"  
"Encourage groups through capacity building to move on to next stage – get funding"  
"Must not prevent smaller orgs. being able to retain independence (ie funding)"  
"Communication vital – sharing" "Will it provide financial assistance itself"  
"Network is the groups but with support/co-ordination"